

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
March 9, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2017-07. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-07 for the RACP grant for Muncy Hospital.
- 2.2 APPROVE PURCHASE FROM FLAGZONE LLC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase of flags from Flagzone LLC in the amount of \$10,576.80.
- 2.3 APPROVE PSA WITH NMS LABS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with NMS Labs for the District Attorney's office.

- 2.4 APPROVE PAYMENT TO DANIEL BURKHART. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved payment to Daniel W. Burkhart in the amount of \$51,260.00 for easement.
- 2.5 APPROVE PSA WITH CORNELL ABRAXAS GROUP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with Cornell Abraxas Group, Inc. for Juvenile Probation.
- 2.6 APPROVE QUOTE FROM HELP DESK TECHNOLOGY CORP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Help Desk Technology Corporation for a 3 year renewal of software licensing and maintenance agreement for ServicePRO in the amount of \$13,703.31.
- 2.7 APPROVE WAIVING DISPOSAL FEES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved waiving disposal fees for waste collected during the Great American Cleanup days of PA from April 18 through and including May 9, 2017.
- 2.8 APPROVE AMENDMENT TO PSA WITH WSP USA CORP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 3 to agreement with WSP USA Corp for aerial photo mapping service.
- 2.9 APPROVE AGREEMENT WITH MONROE TOWNSHIP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved drop off recycling service agreement with Monroe Township.
- 2.10 APPROVE QUOTE FROM CUMMINS SALES & SERVICE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from Cummins Sales and Service, in the amount of \$22,219.98.
- 2.11 APPROVE PEMA GRANT RECEIPT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved grant receipt from PEMA for 911 statewide interconnectivity funds.
- 2.12 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with Larson Design Group Inc for engineering services for Bridge #106.

2.13 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:

Juvenile Probation - Mathew J. Stanzione as full time replacement Juvenile Probation Officer - Pay grade 8 - \$19.61/hour effective 3/12/17.

Maintenance - Bionca M. Cardona as full time replacement Custodial Worker - Pay grade 1 - \$10.84/hour effective 3/13/17.

Prison - Iesha Leatherbury-Glover as full time replacement LPN - pay grade 6 - \$18.42/hour effective 3/20/17.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced Lycoming County is requesting bids for custom crop farming.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to Commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, March 14, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:57 a.m.