

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
February 23, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 11:34 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 ADOPT RESOLUTION 2017-06. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-1, Mussare), adopted resolution 2017-06 to update the list of authorized individuals for Lycoming County through PENNVEST.  
Mr. McKernan asked how many years this has been in effect.  
Mark Davidson said the nutrient trading program began around 2010 or 2011.  
Mr. Mussare said his no vote is not meant as a reflection on the hard work that the staff and farmers are doing.
- 2.2 APPROVE PSA WITH EJ RYMSZA, ESQ. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

professional service agreement with E.J. Rymsza, Esquire for representing Jordan Rowles not to exceed \$100,000.

Mr. Mussare clarified that the vote is not meant that the commissioners are in favor of the death penalty.

2.3 APPROVE INVOICE FROM FIELD TEC SERVICES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved invoice from Field Tec Services in the amount of \$20,076.76.

Mya Toon explained this was to rebuild the cardboard bailer.

2.4 APPROVE PCCD GRANT AWARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved PCCD grant award for LSI-R Train the Trainer grant in the amount \$7,070.

2.5 APPROVE AGREEMENT WITH LEA. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved grant and monitoring agreement with Law Enforcement & Police Training Association (LEA) in the amount of \$25,000.

2.6 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Tyco Simplex Grinnell for Courthouse and Third Street Plaza fire alarm testing, inspecting and monitoring.

2.7 APPROVE PSA WITH PORT ELEVATOR. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Port Elevator Inc. for modernization/replacement of courthouse elevators.

2.8 APPROVE PSA WITH RAPID FINANCIAL SOLUTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with RAPID Financial Solutions for prepaid debit inmate release program for Pre Release Center and Prison.

2.9 APPROVE SUB CONTRACT WITH YWCA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract with YWCA for 2015 CDBG in the amount of \$28,901.43.

2.10 APPROVE SUB CONTRACT WITH SOUTH WILLIAMSPORT BOROUGH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract with South Williamsport Borough for Church Street Project for 2015 CDBG in the amount of \$81,524.

2.11 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:

Adult Probation - Konnie J. Fonderoli as full time replacement Clerk III - Pay grade 4 - \$14.157322/hour, effective 3/12/17.

DPS Communications - reclassification of Tyler A. Fetterman as full time Telecommunicator I - Pay grade 7 - \$18.08/hour, effective 2/26/17.

RMS - Resource Recovery - Brandon R. Miller as full time replacement Work Crew Foreman - Pay grade 5 - \$15.22/hour, effective 2/27/17.

2.12 ACCEPT HR REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), accepted the February 2017 Human Resource Report.

***Mr. McKernan recessed the Commissioners' Meeting at 11:55 a.m.***

#### 4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:55 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the real estate refunds to the following:

29-170-127 - Barbara Kressly - \$19.22.  
29-170-130 - Pleasant Stream Camp - \$59.60.  
29-170-140 - Eugene Ricci Jr - \$21.53.  
29-002-311 - Tandra Laudenslager - \$61.12.  
29-170-126-001- Jennifer & Gary Avery - \$45.86.  
29-002-313 - Walter & Shirley Apker - \$38.50.  
29-170-131 - Owen Hinkelman - \$18.33.  
29-170-139 - Thomas & Diane Kinley - \$9.38.  
29-170-134.D - Fox Hill Camp Inc - \$5.54.  
29-171-121 - Raymond High Et Al - \$29.61.  
24-002-303 - Thomas Kurtz - \$8.24.  
55-388-176.A - Deborah Mankey - \$174.46.

4.3 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following exonerations:

72-005-103, Glenn & Lori Clutter, 931 Hepburn St, 74430, 42610, -31820.  
29-170-131, Owen Hinkelman, 1182 Pleasant Stream Rd, 67880, 48520, -19360.  
26-330-151.J, Larry & Abbie Newcomer, 350 Northway Rd Ext, 279480, 269880, -9600.  
57-450-140, Stephen Beiler, 834 Back Rd, 194950, 177820, -17130.  
15-001-407-001, Tyler Rhone, 53 Ridge Rd, 13260, 0, -13260.  
23-337-137-003, John & Bridget Bergen, 1205 Mordan Hollow Rd Lt 3, 11940, 0, -11940.  
23-337-137-008, Mike & Barbara Robbins, 1205 Mordan Hollow Rd Lt 8, 15510, 0, -15510.

23-337-137-012, Mike & Barbara Robbins, 1205 Mordan Hollow Rd Lt 12, 7330, 0, -7330.  
23-337-137-021, Mike & Barbara Robbins, 1205 Mordan Hollow Rd Lt 21, 10010, 0, -10010.  
61-004-701, Water Tower , 1020 Commerce Park Dr, 1615920, 1505120, -110800.  
62-003-100, Casey & Bradi Stopper, 300 E Church St, 365180, 147500, -217680.  
62-004-402, Blackhorse Holdings, 209 E Third St, 696800, 667050, -29750.  
62-004-403, Blackhorse Holdings, 215 E Third St, 247750, 225870, -21880.  
63-001-101, Paul G Enterprises, 100 Pine St, 8662060, 7952080, -709980.  
63-002-308.A, Chartwell Church, 10 W Church St, 3728070, 1928060, -1800010.  
63-002-602, Chartwell Laurel St LLC, 150 W Church St, 4551800, 1746580, -2805220.  
64-005-605, Bennardi Sisters LLC, 414 W Fourth St, 309500, 258110, -51390.  
65-007-328, Staiman Real Estate , 206 Walnut St, 659820, 416400, -243420.  
71-001-301, Lundy Industrial Realty, 240R Arch St, 3961940, 3657410, -304530.

4.4 ADJOURN BOARD OF ASSESSMENT REVISION. Mr. McKernan adjourned the Board of Assessment Revision at 11:59 a.m.

*Mr. McKernan reconvened the Commissioners' Meeting at 11:59 a.m.*

**6.0 COMMISSIONER COMMENT.**

Mr. McKernan announced Steve Tucker's passing. He was recently retired from being the Director of Resource Management Services. He extended the County's condolences for the family.

Mr. Mussare commented that the public needs to be vocal to assist necessary changes. He added, "Get engaged and get involved."

Mr. Mirabito agreed and reminded people to get the facts.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Frank Steckel of First Avenue in Williamsport explained that he asked the Williamsport Police Department to see if Ed McCoy could be arrested for disorderly conduct. He also spoke to the Mayor about his perception of the way Chief McCoy acts. He went on to detail what Chief McCoy said/did to him. He then suggested he is going to file ethics complaints and civil rights complaints against anyone who allows this to continue.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 28, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 12:10 a.m.