

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
February 16, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE DESIGNATION OF AGENT RESOLUTION FOR THE 2016 FLOODING EVENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the designation of Susan J. Saylor as agent for Lycoming County regarding the 2016 flooding event.
- 2.2 APPROVE AGENCY SERVICE AGREEMENT WITH PAYGOV US LLC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the agency service agreement with PAYGOV US LLC to process credit card payments at the MDJ offices for payment of costs and fines at no cost to the county.

- 2.3 APPROVE PURCHASE OF WASHER FROM PAC INDUSTRIES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this \$11,146 purchase for the Prison.
- 2.4 ADOPT RESOLUTION 2017-02 DECLARING PROPERTY AS SURPLUS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved adoption of this resolution.
- 2.5 ADOPT RESOLUTION 2017-03 DECLARING PROPERTY AS SURPLUS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the adoption of this resolution.
- 2.6 APPROVE PURCHASE AGREEMENTS FOR RENTAL EQUIPMENT ON AN AS NEEDED BASIS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase agreements with the following:
- Allison Crane & Rigging, Inc.
 - Best Line Equipment
 - Bradco Supply Company
 - Cleveland Brothers Equipment Company, Inc.
 - Commonwealth Equipment Corporation
 - Five Star Equipment, Inc.
 - Lundy Construction Company, Inc.
 - Murrysville Machinery Company, LLC.
- 2.7 APPROVE PURCHASE AGREEMENT FOR CONCRETE PRODUCT ON AN AS NEEDED BASIS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the purchase agreement with Central Builders Supply Company.
- 2.8 APPROVE PURCHASE AGREEMENTS FOR AGGREGATE PRODUCTS ON AN AS NEEDED BASIS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase agreements for the following:
- Glenn O. Hawbaker, Inc.
 - Hanson Aggregate, PA LLC.
 - New Enterprise Stone & Lime Company, Inc.
 - Pikes Creek Asphalt & Crushed Stone
- 2.9 APPROVE PURCHASE AGREEMENTS FOR EQUIPMENT TIRES AND TIRE REPAIR ON AN AS NEEDED BASIS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0) approved purchase agreements with the following:
- Bastian Tire & Auto Center
 - McCarthy Tire Services

2.10 APPROVE VMWARE SOFTWARE ANNUAL LICENSING RENEWAL. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approved the 2017 renewal in the amount of \$29,358.

2.11 ADOPT RESOLUTION 2017-04 CONDEMNATION OF A PORTION OF LAND IN MCINTYRE TOWNSHIP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved adoption of this resolution in order make needed repairs to a bridge.

2.12 APPROVE JUSTIN F. SMITH - ASSESSMENT - FULL TIME REPLACEMENT FIELD ASSESSOR - PAYGRADE 5 - \$15.22 PER HOUR - EFFECTIVE 2/27/17. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approved this human resource action.

2.13 APPROVE KERRY A. BENNETT - ADULT PROBATION - NEW POSITION - FULL TIME CLERK III - PAYGRADE 4 - \$16.578515 PER HOUR - EFFECTIVE 2/26/17. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approve this human resource action.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Deputy Recognition awards were presented to Sergeant Matt Kula, Sergeant Eric Spiegel, Deputy Luke Motter and Deputy Josh Klinger.
- 5.2 Commissioner McKernan announced that February is Heart Awareness Month. Protect your heart with regular exercise.
- 5.3 John Yingling announced that Swift 911 Emergency Notification System will be rolled out February 21, 2017.

6.0 COMMISSIONER COMMENT.

There was no commissioner comment

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 21, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' meeting at 10:43 a.m.

