

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**Minutes of the Meeting of  
February 9, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present  
Deputy Controller Collins - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH CENTRAL COUNTIES YOUTH CENTER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the PSA for Shelter Care Services.
- 2.2 APPROVE PAYMENT OF INVOICE TO FORENSIC BIOINFORMATIC SERVICES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this \$14,347.02 invoice for the Public Defender's Office.

- 2.3 APPROVE ESRI GIS RENEWAL CONTRACT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the renewal for 2017.
- 2.4 APPROVE MS ISAC MEMBERSHIP CONTRACT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this contract for 2017.
- 2.5 APPROVE KEYMARK ONBASE RENEWAL CONTRACT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this renewal contract for 2017.
- 2.6 APPROVE PURCHASE OF 2017 FORD EXPLORER FOR PRISON. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the purchase from Apple Automotive off PA State Co-Stars in the amount of \$30,858.
- 2.7 APPROVE INFOCON CORPORATIONS CONTRACT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this contract.
- 2.8 APPROVE AMENDMENT TO THE LYCOMING COUNTY EMERGENCY COMMUNICATION TOWERS REDEVELOPMENT ASSISTANCE CAPITAL PROJECT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this amendment.
- 2.9 APPROVE US ARMY CORP OF ENGINEERS CONTRACT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), approved this contract for a floodplain management study for Muncy.
- 2.10 APPROVE AMENDMENT TO AGREEMENT WITH GIRIO AGENCY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approve this amendment.
- 2.11 APPROVE THE FOLLOWING NUTRIENT TRADING AGREEMENTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following Nutrient Trading Agreements:

Barbour Nutrient Trading Agreement  
Styer Nutrient Trading Agreement  
Gavitt Nutrient Trading Agreement  
Vandine Nutrient Trading Agreement  
Tebbs-JRT Nutrient Trading Agreement  
Snyder Nutrient Trading Agreement  
Reitz Nutrient Trading Agreement  
Mowery Nutrient Trading Agreement  
Morrison Nutrient Trading Agreement  
Koons Nutrient Trading Agreement  
Jarrett Nutrient Trading Agreement

Harvey Nutrient Trading Agreement  
Fogelman Nutrient Trading Agreement  
Evan Brown Nutrient Trading Agreement  
Ernie Brown Nutrient Trading Agreement  
Schrack Nutrient Trading Agreement  
Rogers Nutrient Trading Agreement  
London Nutrient Trading Agreement  
Lambert Nutrient Trading Agreement  
Dincher Nutrient Trading Agreement  
Bishcroft Nutrient Trading Agreement  
Buddendorf-McCoy Nutrient Trading Agreement  
Worthington Nutrient Trading Agreement  
Ulmer Nutrient Trading Agreement  
Sherman Nutrient Trading Agreement  
Plaxton Nutrient Trading Agreement  
Knepp Nutrient Trading Agreement  
Bosch Nutrient Trading Agreement

2.12 APPROVE AMENDMENT TO AGREEMENT NO. 1 TO 2016 TRGMSPA WITH DEACON EQUIPMENT COMPANY INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed(3-0), approved this amendment.

2.13 APPROVE FREEBURG BORO, SNYDER COUNTY DORA CONTRACT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this contract for recycling drop off fees.

2.14 APPROVE THE FOLLOWING PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions.

Rachel L. Black - PRC - Part Time Replacement Female Resident Supervisor - Paygrade 5 - \$14.14 per hour - effective 2/20/17.

Hunter B. Lomison - Prison - Full Time Replacement Correctional Office Relief - COI - \$15.77 per hour - effective 2/13/17.

Riley Francis Donahoe - Prison - Full Time Replacement Correctional Officer Relief - COI - \$15.77 per hour - effective 2/13/17.

New Position of Nathan D. Hill - Prison - Full Time Bail Release Officer - \$22.91 per hour - effective 2/26/17.

Danielle A. Ehrgood - DA - Full Time Replacement Clerk III - Paygrade 4 - \$13.95 per hour - effective 2/13/17.

Kellen E. Krape - Soil Conservation - Full Time Replacement, Promotion - Paygrade 8 - \$38,548.49 annually.

New Position of Vicki L. Kling - APO - Full Time Administrative Case Officer - Paygrade 6 - \$15.57 per hour - effective 3/12/17.

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The following compensation for Tax Collectors will be voted on Tuesday, February 14, 2017

Office	2018	2019	2020	2021
Tax Collectors	\$2.50/bill	\$2.50/bill	\$2.50/bill	\$2.50/bill

5.2 Compensation for Sheriff will be advertised on Saturday, February 11, 2017 and voted on at a special meeting on Tuesday, February 21, 2017 at 6:00 p.m. in the First Floor Commissioner's Board Room, 330 Pine Street, Williamsport, PA.

**6.0 COMMISSIONER COMMENT.**

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and none were received:

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 14, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.