

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
January 12, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM HUMAN TRAFFICKING AWARENESS MONTH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed January as human trafficking awareness month. Jim Sortman emphasized "it is real, and it is in our communities."

Mr. McKernan recessed the Commissioners' Meeting at 10:33 a.m.

An executive session was held to discuss a legal matter.

Mr. McKernan recessed the Commissioners' Meeting at 10:46 a.m.

2.2 ADOPT RESOLUTION 2017-01. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), adopted resolution 2017-01 declaring property as surplus.

Jason Yorks explained this equipment is valued under \$1,000 and would be donated to the Community Arts Center.

2.3 APPROVE PSA WITH CLEVELAND BROTHERS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Cleveland Brothers Equip Co., Inc. on an as needed basis for a period of 10 years.

2.4 APPROVE PSA WITH GEORGE A KINT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with George A. Kint for a period of five years.

2.5 APPROVE PSA WITH HIGHWAY EQUIPMENT & SUPPLY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Highway Equip & Supply Co., Inc. on an as needed basis for a period of ten years.

2.6 APPROVE PSA WITH FLRI DETECTION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with FLRI Detection, Inc. for a period of five years.

2.7 AWARD CONTRACT TO HESCO. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), awarded contract to Highway Equipment & Supply Company for 2017 Gradall XL 4100 6X4 Wheel Excavator with accessories and trade-in of 2007 Gradall XL 3300 Wheel Excavator for the total amount of \$342,744.17 off of COSTARS contract.

2.8 APPROVE PSA WITH RONALD TRAVIS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Ronald Travis, Esq for defending Jordan Rawls.

2.9 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract with SEDA COG for environmental review for FHR CDBG-DR.

2.10 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following contracts:
(Mark Egly)

- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Youth Workforce

Development/Employment (YES) services for the period July 1, 2016 through June 30, 2017 not to exceed \$65,000.

- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation services for the period July 1, 2016 through June 30, 2017 not to exceed \$35,000.
- Catholic Social Services of the Diocese of Scranton d/b/a Big Brothers Big Sisters of the Bridge as the sponsoring organization for Lycoming County's Big Brother Big Sister program for the period July 1, 2016 through June 30, 2017 not to exceed \$30,000.
- Lycoming County Health Improvement Coalition for the provision of Strengthening Families Program services for the period July 1, 2016 through June 30, 2017 not to exceed \$18,000.
- UMPC Susquehanna Health Home Care and Hospice for the provision of Nurse Family Partnership Program services for the period July 1, 2016 through June 30, 2017 not to exceed \$75,000.
- Susquehanna Valley CASA - Voices for Children for the provision of child advocate services to dependent children for the period July 1, 2016 through June 30, 2017 not to exceed \$30,000.

2.11 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to TDA - RMS - remove Resource Recovery truck driver (drop off) effective 1/28/17 and PCD - remove temporary zoning subdivision officer effective 1/15/17.

2.12 APPROVE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to agreement with MCM Consulting Group, Inc for NG911 Phone Sys & ESInet.

2.13 APPROVE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved 2017 Emergency Management Performance grant application from PEMA in the amount of \$134,405.92.

2.14 APPROVE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: (Roxanne Grieco)

Prison - Erin M. Dvorscak as full time replacement LPN - Pay grade 6 - \$18.42/hour effective 1/23/17.

PCD - promotion of David L. Hubbard as full time replacement Zoning Administrator - Pay grade 8 - \$38,444.32/annually effective 1/15/17.

PCD - Austin J. Daily as full time Zoning Officer - Pay grade 6 - \$32,321.60/annually effective 1/15/17.

RMS - Resource Recovery - David E. Stine Jr. as full time replacement Shipping Clerk - Pay grade 6 - \$21.39/hour effective 1/15/17.

District Attorney -NEU - full time replacement Assistant County Detective - union - \$18.305/hour effective 1/17/17.

Mr. McKernan recessed the Commissioners' Meeting at 11:20 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 UPDATE 2017 SALARY SCHEDULE - A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), approved the update to the 2017 salary schedule.

3.5 ADJOURN SALARY BOARD. Mr. McKernan adjourned the Salary Board at 11:20 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:20 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mirabito and seconded by Mr. Mussare an passed (3-0), approved the following real estate refunds:

50-001-104.A - Craig Colocino - \$310.70.
66-009-215 - Craig & Martha Harris - \$161.25.
71-005-300 - David R Webb Co Inc - \$1234.55.
26-331-204 - Andrew & Jolene Marshall - \$34.64.
43-014-180 - Hillview Baptist Church - \$2186.99.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate exonerations:

66-009-215	L Craig & Martha Harris	1228 Anne St	\$ 64,000	\$ 20,310.
72-002-301	Amoma LLC	421 High St	\$859,450	\$191,770.
72-002-316	Amoma LLC	400 Park Ave	\$802,820	\$172,750.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. Mr. McKernan adjourned the Board of Assessment Revision at 11:27 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:27 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Beth Johnston announced that Lycoming County transferred \$50,000 to White Deer Golf Course per contractual obligation.

5.2 The Commissioners presented 10 year service pins to the following:

Craig Konkle	DPS.
Diana Cleveland	IS.

5.3 The Commissioners presented a Retirement Clock to R. Kevin Stroble.

Kevin DeParlos detailed Mr. Stroble's tenure with the County. Mr. Stroble spoke about the good people he worked with.

6.0 COMMISSIONER COMMENT.

Mr. McKernan opened the floor to commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, January 17, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners' Meeting at 11:30 a.m.