

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**Minutes of the Meeting of
December 13, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:07 a.m.

Bids were opened for the following: Floodplain housing remediation professional design build services (2 bidders).

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement reports through December 21, 2016, for payment on December 14, 2016.

2.2 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement reports through December 28, 2016 for payment on December 21, 2016 after review and approval by the commissioners.

2.3 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement reports through January 4, 2017 for payment on December 28, 2016 after review and approval by the commissioners.

2.4 APPROVE PSA WITH FPA/HEALTH NETWORK LABS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0),

approved the professional service agreement with FPA Health Network Labs.

- 2.5 AWARD CONTRACT TO BIMBO BAKERIES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded the contract for bread products to Bimbo Bakeries, USA Inc.
- 2.6 AWARD CONTRACTS FOR FOOD PRODUCTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contract for the food bid to Benjamin Foods LLC, Feeser's Inc, Keyco Dist Inc and Sysco Central PA on a per item as needed basis.
- 2.7 APPROVE PARTICIPATION IN THE FEDERAL EMERGENCY WATERSHED PROTECTION (EWP) PROGRAM. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved participation in the Federal Emergency Watershed Protection Program.
- 2.8 ADOPT RESOLUTION 2016-33. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adopted resolution 2016-33 approving the annual renewal for the security note for the Joinder Board.
- 2.9 APPROVE LCRMS 2017 FEE SCHEDULES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the 2017 fee schedules for Lycoming County Resource Management Services.
- 2.10 APPROVE AMENDMENT 1 TO PSA WITH TETRA TECH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 1 to professional service agreement with Tetra Tech.
- 2.11 APPROVE ACT 137 AGREEMENT WITH FAMILY PROMISE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the Act 137 agreement with Family Promise.
- 2.12 APPROVE PSA WITH INFOCON. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the professional service agreement with Infocon for tax software support.
- 2.13 APPROVE PSA WITH INFOCON. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the professional service agreement with Infocon for VPN for the network access fees.

2.14 APPROVE PSA WITH KOVA CORP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the PSA with KOVA Corp.

2.15 REAPPOINT TO LYCOMING COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), appointed the following to the Lycoming County Industrial Development Authority for 5 year terms:

Joseph Strouse 12/31/20.
Jeffrey Bower 12/31/21.
Eric O'Connor 12/31/21.
Joseph Stewart 12/31/21.

2.16 REAPPOINT TO AIRPORT AUTHORITY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), reappointed Rebecca Burke to the Williamsport Municipal Airport Authority for a 5 year term expiring 12/31/21.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and none were received.

7.0 PUBLIC COMMENT. The floor was opened to public comment and the following were received:

Mim Logue spoke in support of Commissioner Mirabito and his ideas on balancing the budget.

Allen Cohick spoke in support of Commissioner Mirabito. However, Mr. Cohick was not in agreement with a tax increase.

Scott Snyder from Firetree spoke regarding the GEO contract and said their company can provide the same service as GEO and would like the opportunity to submit a bid for services.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, December 15, 2016.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at 12:05 p.m.