

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
November 15, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:06 a.m.

Bids were opened for the following:
Used Cargo Trailers (1 bidder).
Seed Fertilizer & Erosion control (1 bidder).

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through November 16, 2016, for payment on November 9, 2016.

2.2 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through November 23, 2016, for payment on November 16, 2016.

2.3 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through November 30, 2016, for payment on November 23, 2016, pending review and approval.

2.4 APPROVE LSI-R GRANT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved grant from PCCD for LSI-R Train the Trainer grant in the amount of \$7,128.

Mr. McKernan recessed the Commissioners' Meeting at 11:08 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:08 a.m.

4.2 CERTIFY TAX ROLLS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), certified the tax rolls for 2017:

Taxable Parcels -	51,977	Assessment -	\$5,684,789,846.
Exempt Parcels -	1,972	Assessment -	\$1,040,523,230.
Total Parcels -	53,949	Assessment -	\$6,725,313,076.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:14 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Beth Johnston Announce the proposed 2017 budget will be on display.

Ms. Johnston detailed the proposed 2017 budget including the following:

The projected revenues are \$89.1m which is a \$2,038,370 increase or a 2.34% increase over the current 2016 budget. The projected expenditures are \$102.8m which is a \$6.4m increase or a 6.68% increase over the current budget.

6.0 COMMISSIONER COMMENT. The floor was opened to public comment and none were received.

7.0 PUBLIC COMMENT. The floor was opened to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, November 17, 2016.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at
11:43 a.m.