

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
July 21, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPOINT DAN DORMAN TO LEPC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), appointed Dan Dorman to the Local Emergency Planning Committee.
- 2.2 APPROVE FFY 2012 CDBG BUDGET REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved budget revision to the County's FFY 2012 CDBG program.
Kristin McLaughlin from SEDA COG said this is moving \$7095 to the STEP Homes in Need program.
- 2.3 APPROVE AIRPORT ALLOCATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved \$125,000

allocation to the Williamsport Municipal Airport for runway approaches and for fuel farm relocation.

2.4 APPROVE AMENDMENT TO PSA WITH PHILLIPS SUPPLY HOUSE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Phillips Supply House for copier maintenance.

2.5 APPROVE PURCHASE OF LIEBERT UNIT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of Liebert Units for the Lysock/911 from DVL Group in the amount of \$12,335.

Ken George said this is for in the server room.

2.6 APPROVE PURCHASE OF LIEBERT UNIT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase of Liebert Units for the Lysock/911 from DVL Group in the amount of \$16,745.62.

Ken George said this is for in the dispatch area.

Mr. Mirabito said there is significant savings by doing the install in-house.

2.7 APPROVE PURCHASE OF LEZZER COMMERCIAL DOOR. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of Lezzer Commercial Door in the amount of \$10,670 off of costars contract for the rear exit doors of the Courthouse.

2.8 APPROVE AGREEMENT WITH BRADY TOWNSHIP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with Brady Township as host municipality.

2.9 APPROVE INVOICE FROM CLEVELAND BROTHERS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved final invoice from Cleveland Brothers Equipment Company, Inc., for the hydraulic system repair to the 2010 Caterpillar D6T Track Type Tractor, DOZ-22 in the total amount of \$11,192.11.

Mr. McKernan asked for RMS to find out why there was such a difference in the original quote from the amount actually paid.

2.10 APPROVE PERMIT SUBMISSION TO DEP. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved General Permit submission to DEP for the Tire Recycling operation at RMS.

2.11 APPROVE PURCHASE FROM EPLUS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase from ePlus for scanner in the amount of \$10,575 for PCD.

2.12 APPROVE QUOTE FROM CDW-G. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from CDW-G for Microsoft licensing in the amount of \$200,657.72.

2.13 APPROVE AMENDMENT 2 TO MOU FOR MS4. A motion by Mr. McKernan and seconded by Mr. Mirabito and passed (2-1, Mussare), approved amendment 2 to memorandum of understanding for MS4. Megan Lehman explained that this is to establish the future procedure for amendments to the agreement.

2.14 APPROVE AMENDMENT TO AGREEMENT WITH LDG. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), approved amendment to agreement with Larson Design Group for County Bridges 111/113 repairs. Mark Murawski explained this is an increase in the total project cost by \$18,200 bringing it to \$41,180.90. It is 100% funded by liquid fuels.

2.15 APPROVE PSA WITH BASSETT ENGINEERING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Bassett Engineering for small bridge inspections. Mark Murawski explained that this is for municipal bridges under 20 feet long. The inspections are done to federal standards. There is no fee to the municipalities for these reports. It is critical to do this since 1/3 are structurally deficient. Mr. McKernan asked if a small fee could be charged in the future.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

John Shireman from Jersey Shore brought up discussion that was held during the election about the purchase of Third Street Plaza and what the plans are for it.

Mr. McKernan said that is a good question. He said that discussions about long term needs of the county and facilities are in the cue.

Mr. Mussare asked what he would do if it were his choice.

Mr. Shireman said he would shut it down and sell it.

Mr. Mirabito said that there are many concerns to consider. The Board must look at future needs. This is a complicated issue.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, July 26, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:29 a.m.

