

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
February 28, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:07 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes for Dec 27, 2018, Feb 19, 2019 and Feb 21, 2019 public meetings as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved through March 6, 2019 for payment on February 27, 2019 in the amount of \$540,160.33.

2.2 APPROVE THE FOLLOWING PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved
Fiscal Services – Charlene C. Fischer – As a full time replacement General Accountant- Pay Grade 9 - \$42,179.89 annually effective 3/11/19.
Prison – Nathaniel T. Edler – as full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.01 hourly effective 3/12/19.
Courts – MDJ Frey – Nicole Ryder – as full time replacement Clerk III – Pay grade 4 - \$13.95 hourly effective 3/4/19.

2.2A APPROVE THE FOLLOWING PERSONNEL ACTION: A motion by Mr. Mussare and Mr. McKernan and passed (2-1) approved:

Adult Probation – John W. Stahl – as full time replacement/promotion
Deputy Adult Probation Officer – Pay grade 11 - \$68,289.40 annually
effective 3/10/19. Mr. Mirabito voted no. Comments attached.

2.3 APPROVE GRANT AND MONITORING AGREEMENT WITH LYCOMING COUNTY HISTORICAL SOCIETY. A motion by Mr. Mirabito and seconded by Mr. Mussare passed (3-0), approved in the amount of \$10,000.

2.4 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH WILLIAM J. MIELE, ESQ. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.5 APPROVE REQUEST FROM AAA TARPS FOR 4-NEW LANDFILL TARPS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved with chains and accessories in the total lowest estimated cost of \$10,386.00.

2.6 APPROVE WAIVER OF DISPOSAL FEES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved for waste collected from the Great American Clean-up for a three week period from April 13th through May 6th as requested by DEP.

2.7 ADOPT ORDINANCE 2019-01 LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) PROGRAM. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for designated areas within the Borough of South Williamsport.

2.8 APPROVE FIRST AMENDMENT TO AGREEMENT WITH VASALLO ENGINEERING & SURVEYING, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.9 APPROVE FFY2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received.

Bob Pryor of Mifflinburg. Discussed the need of a levee for the Jersey Shore Area.

Mim Logue discussed how difficult taxes are on landlords and feels Section 8 Leases are making it even more difficult due to the lack of screening tenants. She requested a list of the Section 8 landlords and has not received it.

Commissioner Mirabito discussed the difficulties landlords are subject to and suggested it would be beneficial to provide screening classes for landlords and submitting a Right to Know request for Section 8 list.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, March 5, 2019. The next public meeting will be held on Thursday, March 7, 2019. Both meetings begin at 10:00 a.m. Commissioner's Briefing Room. 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting at 10:29 a.m.