

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



ANN M. GEHRET
*Interim Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
September 22, 2011
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Sees - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE MOU WITH AOPC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Memorandum of Understanding with the Administrative Office of the Pennsylvania Courts (AOPC) accepting grant funds not to exceed \$2,670 for the purchase of equipment to support Family Group Decision Making and Family Finding practices in the County.

2.2 APPROVE CONTRACT WITH PHOENIX YOUTH SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved child welfare services contract for the period July 1, 2010 through June 30, 2011 with Phoenix Youth Services, Inc. for residential care services at the per diem rate of \$175.88/day.

2.3 APPROVE PSA WITH WOLFES LIQUID HAULING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

professional service agreement with Wolfes Liquid Hauling on an as needed basis for LCRMS.

2.4 APPROVE PSA WITH FOLSE OILFIELD SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Folse Oilfield Services on an as needed basis for LCRMS.

2.5 APPROVE HAP REALLOCATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Homeless Assistance Program reduced allocation in the amount of \$170,127.

2.6 APPROVE PSA WITH DONALD MARTINO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreement with Donald Martino to serve as conflicts attorney in the amount of \$35,000/annually through September 30, 2012.

2.7 APPROVE PSA WITH EDWARD RYMSZA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Edward J. Rymsza to serve as conflicts attorney in the amount of \$35,000/annually through September 30, 2012.

Mrs. Burke recessed the Commissioners' Meeting at 10:08 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:08 a.m.

4.2 APPROVE REAL ESTATE REFUND (17701 LLC). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate refund for parcel 02-370-111.A-022 in the amount of \$60.75 for 17701 LLC.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:10 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dan Dorman announced that LCRMS is requesting bids for equipment tires and tire repair.

5.2 Dan Dorman announced that LCRMS is requesting bids for water services.

5.3 Michele McDermott announced that Lycoming County is requesting bids for vending services.

5.4 John Yingling described the events that caused the following to receive Job Well Done pins:

Richard Knecht.

Craig Konkle.

Ted Kriner.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 27, 2011.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.