

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of March 18, 2010**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### **2.0 ACTION ITEMS**

2.1 APPROVE PSA WITH BODE LABS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Bode Labs.

2.2 APPROVE RIGHT-OF-WAY PAYMENTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved right-of-way acquisition payments for County covered Bridge 102 rehabilitation project (T-664 over Little Muncy Creek near Lairdsville as follows:  
-Payment to Glen M. Temple and Lucella Temple in the amount of \$506.  
-Payment to Robert C. Tome and Alice L. Tome in the amount of \$2,006.

2.3 AWARD CONTRACT TO ACCENT WIRE PRODUCTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for recycling baler materials and supplies project to Accent Wire Products for 10-gauge black annealed tying wire on an as needed basis in the amount of \$54.50 per box.

- 2.4 AWARD CONTRACT TO UNITED SERVICES GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to United Services Group Inc. for four 50 cubic yard recycling containers in the total amount of \$24,780.
- 2.5 AWARD CONTRACT TO NORHTEAST INDUSTRIAL MANUF. INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Northeast Industrial Manufacturing, Inc. for ten multi size recycling containers in the total amount of \$35,262.20.
- 2.6 APPROVE AGREEMENT WITH PPL ELECTRIC UTILITIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved interconnection agreement with PPL Electric Utilities Corporation for LCRMS.
- 2.7 APPROVE PSA WITH NORTH FORK GRINDING & MACHINING, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with North Fork Grinding & Machining, Inc.
- 2.8 APPROVE 2009 ANNUAL RECYCLING REPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2009 annual recycling tonnage report.
- 2.9 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Simplex Grinnell for time clock at RMS not to exceed \$600/year.
- 2.10 APPROVE PSA WITH LAURA BRUNER SNYDER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Laura Bruner Snyder for court reporter services.
- 2.11 APPROVE QUOTE FROM INTERNET SOFTWARE SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from Internet Software Solutions in the amount of \$249.95.
- 2.12 APPROVE QUOTE FROM EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from ePlus for the support and maintenance of SmartNet in the amount of \$9,448.33 for one year.
- 2.13 APPROVE 2010 GIS PRICING SCHEDULE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2010 GIS data and products pricing schedule.
- 2.14 REJECT BIDS FOR ACTUATORS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), rejected bids for surplus equipment opened on 3/9/10.

- 2.15 APPROVE AMENDMENT TO ULTIMATE EXPRESS CAR WASH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Ultimate Express Car Wash extending it for one year.
- 2.16 APPROVE AMENDMENT TO MERICLE COMMERCIAL REAL ESTATE GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Mericle Commercial Real Estate Group extending it for one year, not to exceed \$40,000.
- 2.17 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change - eliminate one of the 3 part-time farmer positions.
- 2.18 APPROVE NMS LABS INVOICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from NMS Labs in the amount of \$1,353.
- 2.19 APPROVE PSA WITH HARTMAN EMPLOYEE BENEFITS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Hartman Employee Benefits, Inc.

***Mrs. Burke recessed the Commissioners' Meeting at 10:36 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 DPS - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Tyson L. Minier as full time replacement Telecommunicator I - Pay grade 5 - \$13.45/hour effective 3/22/10.
- 3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Julie L. Leljedel as full time replacement Female Resident Supervisor - Pay grade 5 - \$13.45/hour effective 3/22/10, and Pre Release - Antoinette L. Janson as full time replacement Resident Supervisor - Pay grade 6 - \$14.64/hour effective 3/29/10, and Pre Release - Gandy L. Williams as full time replacement Female Resident Supervisor/Cook - Pay grade 5 - \$13.45/hour effective 3/22/10.
- 3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (4-0), approved Brian L. Weidler as full time replacement Correctional Officer I - COI - \$12.64/hour effective 3/21/10, and

Prison - reclassification of Timothy G. Fogelman as full time replacement Sergeant - Pay grade 8 - \$20.890474/hour effective 3/21/10, and

Prison - J. David Bower as full time replacement Lieutenant - Pay grade 10 - \$29.07/hour effective 3/21/10, and

Prison - Brad A. Shoemaker as full time replacement Deputy Warden - Operations & Security - Pay grade 12 - \$61,073.81/annually effective 5/2/10.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:12 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:39 a.m.*

#### 5.0 REPORTS / INFORMATION ITEMS.

5.1 Fran Jones offered information regarding the 2010 Census.

5.2 Jason Yorks announced that LCRMS is requesting bids for analytical services.

5.3 Fred Marty announced that Lycoming County is requesting bids for fertilizer at the County farm.

5.4 The Commissioners presented the following 2009 Awards:  
Award for Safety - Safety Committee.  
Meritorious Public Service - Peg Ramin, Donna Brown, and Orrie Brown.  
Distinguished Public Service - Retired Sheriff Charlie Brewer.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport provided comments regarding the census. He also commented that he was unsure where to take used CFLs for disposal. Lastly, he commented about the Sun Gazette's reporting on fines to the VA and how one government agency should not fine another government agency.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, March 30, 2010. No meetings will be held March 23 and March 25, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:49 a.m.