

Commissioners:

TONY R. MUSSARE  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

JEFF W. RAUFF  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
July 2, 2015  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner Larson - Present  
Commissioner Rauff - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE EMS AGREEMENT. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved 2015-2017 EMS agreement for Lycoming, Tioga, and Sullivan Counties with the Department of Health in the amount of \$547,444.

2.2 TABLE PSA WITH HARTMAN EMPLOYEE BENEFITS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), tabled the professional service agreement with Hartman Employee Benefits.

2.3 APPROVE UPDATE TO POLICY 504.1. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved update to

policy 504.1 - Travel and Business Related Expenses - of the county's policy and procedures manual.

2.4 AWARD CONTRACT TO HUTCHINSON CONSTRUCTION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), awarded contract for Administration Building roof replacement project to Hutchinson Construction, LLC in the amount of \$24,989.

*Mr. Mussare reconvened the Commissioners' Meeting at 10:19 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The Commissioners recognized Deb Reed upon her retirement. District Attorney Linhardt commented about her dedicated service to the DA's office and the County of Lycoming. Deb Reed thanked her fellow employees.

**6.0 PUBLIC COMMENT.** Mr. Mussare opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, July 7, 2015.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.