

Commissioners:

TONY R. MUSSARE
Chairman

ERNEST P. LARSON
Vice Chairman

JEFF W. RAUFF
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
May 28, 2015
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner Larson - Present
Commissioner Rauff - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2015-18. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adopted resolution 2015-18 for the triennial 9-1-1 Plan for PEMA.

2.2 APPROVE AMENDMENT TO AGREEMENT WITH GEISINGER MEDICAL CENTER. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Geisinger Medical Center for tower space lease.

2.3 APPROVE AGREEMENT WITH ECI WIRELESS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved agreement with ECI Wireless in the amount of \$33,760.

- 2.4 APPROVE QUOTE FROM CISCO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved quote from Cisco for DPS upgrade in the amount of \$4,211 for fail over capability.
- 2.5 APPROVE PURCHASE FROM T. SCOTT MOORE FARM. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved purchase of 9 steers for the County Farm in the amount of \$11,160.00 from T. Scott Moore Farm.
- 2.6 APPROVE AGREEMENT WITH WBDA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Act 198 agreement with West Branch Drug and Alcohol in the amount of \$15,000.
- 2.7 APPROVE AGREEMENT WITH WBDA. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved Act 198 agreement with West Branch Drug and Alcohol in the amount of \$30,000.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH SECURITAS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with Securitas Security Services USA, Inc. for security services extending the term to July 31, 2015.
- 2.9 AWARD CONTRACT TO BIMBO BAKERIES. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved contract for bread products to Bimbo Bakeries for June 1 through November 30, 2015.
- 2.10 APPROVE PSA WITH KARL BALDYS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved professional service agreement with Karl K. Baldys for zoning hearing board solicitor for a period of two years.
- 2.11 APPROVE AMENDMENT TO GRANT WITH USGS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved amendment to agreement with USGS for baseline water quality grant.
- 2.12 APPROVE AGREEMENT WITH AFL-CIO. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved the collective bargaining agreement for prison guards with AFL-CIO for the period January 1, 2015 through December 31, 2017.

Mr. Mussare recessed the Commissioners' Meeting at 10:19 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Mussare convened the Board of Assessment Revision at 10:19 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), approved 6 refunds due to Veterans exemptions:

Parcel	Name	Amount
30-112-140	John & Judith Brandberger	\$1059.29.
75-013-601	Jason & Claudia Brewer	\$ 626.24.
31-346-102.L	Gary & Carol Pappas	\$ 419.65.
19-001-201	Kenneth & Cheryl Brungard	\$ 496.11.
40-394-117.A	Franklin & Irene Gray	\$ 775.17.
44-356-142	Fred & Ellie Verrico	\$2160.26.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Board of Assessment Revision at 10:22 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:22 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented the following service pins:

10 years

Dave Ashton.

20 years

Erick Fortin.

Ed McCoy.

30 years

James Pfleegor.

5.2 The Commissioners present JWD pins to Deb Bennett, Brandy Clemens & Mya Toon for a 'no-findings' audit by FEMA.

5.3 Marci Hessert announced that LCRMS is requesting bids for Administration Building Roof Repair Project.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, June 2, 2015.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Rauff and passed (3-0), adjourned the Commissioners' Meeting at 10:22 a.m.