

**COMMISSIONERS**

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



FRED F. MARTY  
*Chief Clerk*  
*Director of Administration*

E. EUGENE YAW  
*Solicitor*

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**Minutes of the Meeting of  
December 11, 2008**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Yaw - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE RENEWAL PSA WITH RYAN GARDNER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of a professional service agreement with Ryan Gardner.

2.2 AWARD CONTRACT TO DOBRINSKI BROTHERS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for Porter Township Canal Project to Dobrinski Brothers, Inc in the amount of \$16,390.88.

2.3 APPROVE APPLICATION FOR SMART TRANSPORTATION GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved application to PennDOT for Smart Transportation Grant.

2.4 APPROVE PSA WITH PENNSYLVANIA ONE CALL SYSTEM, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Pennsylvania One Call System, Inc.

- 2.5 APPROVE RENTAL AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved rental agreement with Cleveland Brothers Equipment for compactor.
- 2.6 REJECT BID FOR SURPLUS VEHICLE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), rejected the bid for surplus vehicle received November 18, 2008.
- 2.7 APPROVE SALE TO SPOOK HOLLOW AUTO WRECKERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved disposal of surplus vehicle by sale to Spook Hollow Auto Wreckers & authorize execution of related documents.
- 2.8 APPROVE PSA WITH KEYSTONE OFFICE SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Keystone Office Services for typewriter maintenance for 2009.
- 2.9 APPROVE AMENDMENT WIT SUNGARD PENTAMATION AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Sungard Pentamation in the amount of \$26,000.
- 2.10 APPROVE JABG APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Juvenile Accountability Block Grant Application to PCCD in the amount of \$11,250.
- 2.11 APPROVE POLICY 1303. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Policy 1303 - Surplus Property - of the County's Policy & Procedure Manual.
- 2.12 APPROVE AGREEMENT WITH PENN TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Penn Township for tax collection services.
- 2.13 APPROVE PSA WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Contrast Communications not to exceed \$75,000.
- 2.14 APPROVE AMENDMENT TO USE PERMIT WITH FBOP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to the Use Permit with Federal Bureau of Prisons.
- 2.15 ADOPT RESOLUTION 2008-40. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2008-40.
- 2.16 APPROVE UPDATE TO POLICY 1300. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved update to

Policy 1300 - Right to Know - of the County's Policy & Procedure Manual.

2.17 APPROVE CHANGE TO HOUSING AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved change to Housing Authority member list as follows:

Kenneth Young	12/31/2009.
Alfreda Baer	12/31/2010.
Henry Frey, Jr.	12/31/2011.
George Girio	12/31/2012.
Dorothy Engel	12/31/2013.

***Mrs. Burke recessed the Commissioners' Meeting at 10:31 a.m.***

### 3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Tammy M. Stidfole as full time Resident Supervisor/Cook - Pay grade 6 - \$13.93/hour effective 12/14/08.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of John H. Bricker as full time Correctional Officer I - COI - \$16.84/hour effective 12/14/08, and promotion of Joseph E. Mulberger as full time Correctional Officer II - COII - \$15.77/hour effective 12/14/08.

3.4 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the promotion of Kathie A. Rasdorf as full time replacement Clerk III - Pay grade 4 - \$11.96/hour effective 12/14/08.

3.5 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Dale A. Brendle as full time replacement Maintenance II - Pay grade 6 - \$13.93/hour effective 12/15/08.

3.6 RMS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Lynn D. Johnson as part time replacement Equipment Operator/Driver - Pay grade 6 - \$12.96/hour effective 12/15/08, and reclassification of Gary T. Staggert as full time Gas/Leachate Field Supervisor - Pay grade 7 - \$17.10/hour effective 12/14/08.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:35 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:35 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 Michael D. Hnatin announced that LCRMS is requesting bids for tire recycling.
- 5.2 The Commissioners welcomed the members of Leadership Lycoming. Harry Rogers spoke on behalf of the class.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, December 16, 2008.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:52 p.m.