

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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FRED F. MARTY
Chief Clerk
Director of Administration

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Minutes of the Meeting of December 10, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:07 a.m.

Mrs. Burke convened the First Public Hearing for the 2010 CDBG Program.

Mr. William Lowthert of SEDA COG presented information on the 2010 CDBG Program, including rules, guidelines and applications. Rene Sluzalis of the Center for Independent Living (applicant four) was present on behalf of her organization.

Linda Mazullo from Old Lycoming Township (applicant two) was present on behalf of her organization.

John Hettinger was present as a citizen who works for the SPCA and lives in Linden. He voiced concerns regarding applicant four.

Jeff Brooks from Brooks Engineering Services was present on behalf of Hepburn Township. He requested this application for sewer around Smokey Corners area be added to the list. Total project cost is \$332,000 of which \$78,000 CDBG funds are requested.

Mr. Lowthert closed the application process.

Mrs. Burke closed the public hearing at 10:30 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:30 a.m.

2.0 ACTION ITEMS

- 2.1 APPROVE PSA WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with SEDA-COG for 2009 CDBG Program.
- 2.2 APPROVE SUB AGREEMENT WITH MONTGOMERY WSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved sub-recipient agreement with Montgomery Water and Sewer Authority from 2009 CDBG funds in the amount of \$159,771.
- 2.3 ENACT ORDINANCE 2009-5. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (Wheeland, yes; Larson, yes; Burke, yes; 3-0), enacted Ordinance 2009-5 for the Clean Renewable Energy Bonds in the amount of \$2,375,000.
- 2.4 APPROVE GRANT AGREEMENT WITH THE AIRPORT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant agreement with the Williamsport Municipal Airport Authority in the amount of \$63,995.
- 2.5 APPROVE AMENDMENT TO AGREEMENT TO ENTERPRISE RENT-A-CAR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Enterprise rent-a-car.
- 2.6 APPROVE SELECTION OF MCTISH, KUNKEL & ASSOC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved selection of McTish, Kunkel & Associates as construction inspector for Lycoming County Bridge No. 110 replacement project, subject to PennDOT concurrence.
- 2.7 APPROVE LETTER TO US DEPT OF TRANSPORTATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Commissioners' letter to US Department of Transportation Secretary opposing the tolling of Interstate 80.
Mike Glazer from Congressman Thompson's Office read a prepared statement regarding this.
- 2.8 APPROVE PSA WITH HUGH S. SMITH & ASSOC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Hugh S. Smith, Ph.D. & Associates for JPO.
- 2.9 APPROVE PSA WITH M&M PAVING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

professional service agreement with M&M Paving for snow removal.

- 2.10 APPROVE PSA WITH TRANE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with TRANE for preventative maintenance on the County Courthouse chiller for a period of 3 years in the following amounts: 2010 - \$3,354, 2011 - \$3,488, 2012 - \$3,628.
- 2.11 APPROVE PSA WITH PC SCALE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with PC Scale for a period of January 2010 through December 2012.
- 2.12 APPROVE 2010 FEE SCHEDULE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the 2010 fee schedules for LCRMS.
- 2.13 APPROVE PSA WITH MULCARE PIPELINE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Mulcare Pipeline Solutions Company in the amount of \$6,500/year for three years.
- 2.14 APPROVE AGREEMENT WITH MACTEC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with MacTec for Lycoming County Brownfields Assessment Program in the amount of \$165,000.
- 2.15 APPROVE AGREEMENT WITH HOLIDAY INN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with the Holiday Inn for the 2010 Emergency Management Agency volunteer appreciation dinner.
- 2.16 APPROVE INVOICES FROM PTS AMERICA LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved two invoices from PTS America LLC totaling \$2,813.78.
- 2.17 APPROVE UPDATE TO POLICY 407. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved update to policy 407 - Payment for On Call - of the Lycoming County Policy & Procedures Manual.
- 2.18 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change - Sheriff - Add one full time temporary deputy sheriff position for a period of 90 days or until the chief deputy sheriff position has been filled, whichever comes first.

Mrs. Burke recessed the Commissioners' Meeting at 10:503 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.
- 3.2 COURTS - DJ PAGE - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved correction - April M. McDonald as full time replacement Clerk III - Pay grade 5 - \$14.79955/hour effective 12/13/09.
- 3.3 PRISON - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved James B. Butler III as full time replacement Correctional Officer Relief - COI - \$12.64/hour effective 12/13/09..
- 3.4 PRE-RELEASE - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Jennifer G. Derr as part time replacement Female Resident Supervisor - Pay grade 6 - \$13.28/hour effective 12/14/09, and Tammy M. Stidfole as full time replacement Female Resident Supervisor - Pay grade 6 - \$14.563815/hour effective 12/13/09, and Heather L. Anthony as full time replacement Resident Supervisor/Cook - Pay grade 6 - \$14.28/hour effective 12/13/09.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:54 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:54 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Jason Yorks announced that LCRMS is requesting bids for tire recycling for 2010.
- 5.2 The Commissioners recognized Joan Deegan upon her retirement.
- 5.3 The Commissioners recognized the Leadership Lycoming Class of 2010.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, December 15, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.