

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
December 4, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

Mrs. Burke recessed the Commissioners' Meeting at 10:05 a.m.

Bill Lowthert convened the Public Hearing for 2009 CDBG Program. Fred Shrimp from STEP, Inc. spoke in favor of that proposed CDBG project.

Renee Sluzalis from the Center of Independent Living spoke in favor of that proposed project.

Paul Prison of Larson Design Group spoke on behalf of the Porter Township Sewer Authority proposed project.

Chris Budler of Larson Design Group was present on behalf of the Montgomery Water & Sewer Authority.

Heather Eisner was present on behalf of the Campbell Street Community Center.

The hearing was adjourned at 10:28 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:29 a.m.

2.0 ACTION ITEMS

- 2.1 APPROVE AGREEMENT WITH WASHINGTON TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Agreement with Washington Township for 2008 CDBG funds.
- 2.2 APPROVE AGREEMENT WITH STEP, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Agreement with STEP, Inc. for Act 137 Funds.
- 2.3 APPROVE PSA WITH BRINJAC ENGINEERING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Brinjac Engineering.
- 2.4 APPROVE PSA WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Delta Development.
- 2.5 APPROVE PSA WITH SMITH RADIO LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Smith Radio LLC for Deer Crossing.
- 2.6 AWARD CONTRACT TO STROEHMANN BAKERIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded the contract for bread products to Stroehmann Bakeries.
- 2.7 APPROVE AMENDMENT TO SHARED RIDE AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to 2008/2009 Shared Ride Agreement.
- 2.8 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Simplex Grinnell for maintenance to the 9-1-1 Center time stampers in the amount of \$586.
- 2.9 APPROVE PSA WITH CHARLES STUTZMAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Charles Stutzman to serve as National Registry Representative for LTS EMS.
- 2.10 APPROVE PSA WITH COCCIARDI & ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Cocciardi & Associates for Phase II Resource Access and Interoperability Guidelines Implementation.
- 2.11 APPROVE AMENDMENT 2 WITH CB STRUCTURES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 2 with C.B. Structures Inc.
- 2.12 APPROVE ACKNOWLEDGEMENT FOR DEP WATER PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved acknowledgement of appraisal for permit conditions regarding DEP Water Obstruction and Encroachment Permit.

- 2.13 APPROVE INVOICE FROM RODATA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from RoData in the amount of \$712 for one year.
- 2.14 APPROVE RENEWAL WITH CITIZENS & NORTHERN BANK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved one year renewal with Citizens & Northern Bank for Primary Depository Banking Services.
- 2.15 APPROVE PSA WITH RICHARD DOWELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Richard Dowell for Psychological Consultations & Evaluations.
- 2.16 APPROVE APPOINTMENTS TO AUTHORITIES BOARDS & COMMISSIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved appointments to Authorities, Boards & Commissions (see attached).
- 2.17 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA Change - DPS - Communications - Add one CAD Training Coordinator/Telecommunicator.

Mrs. Burke recessed the Commissioners' Meeting at 10:40 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 ADULT PROBATION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the promotion of Corey A. Persun as full time replacement Community Service Officer - Pay grade 7 - \$16.43/hour effective 12/28/08.
- 3.3 DPS COMMUNICATION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Carla S. Miller as full time replacement Telecommunicator I - Relief - Pay grade 6 - \$16.64/hour effective 12/14/08.
- 3.4 ADJOURN SALARY BOARD. A motion by Mr. and seconded by Mr. and passed (-), adjourned the Salary Board at 10:41 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:41 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for food products.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, December 9, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:42 a.m.

Lycoming County Authorities, Boards and Commissions
2008 Appointments by the Board of Commissioners

Lycoming County Agriculture Land Preservation Board

Donald Hepburn	12/31/2009
Melanie McLane	12/31/2009
John Schon	12/31/2009
Paul Wentzler (Chairman)	12/31/2010
Joseph Neyhart	12/31/2010
Larry Fry	12/31/2011
Joseph Haas	12/31/2011

Lycoming County Authority

Robert Wise	12/31/2009
Frederick Plankenhorn	12/31/2010
Dick Eberhart	12/31/2010
Joe Stewart	12/31/2011
G. Kent Bitner	12/31/2012
Daniel Clark	12/31/2013
David Heiney	12/31/2013

Lycoming County Conservation District

Larry Fry	12/31/2009
Bill Messersmith	12/31/2009
Ernie Larson (Commissioner)	12/31/2009
Joseph Radley	12/31/2010
Denise Tobin	12/31/2010
Carl Schlappi	12/31/2011
Paul Wentzler	12/31/2011

Lycoming County Housing Authority

Peter Guirney	12/31/2009
Alfreda Baer	12/31/2010
Kenneth Young	12/31/2010
Henry Frey, Jr.	12/31/2011
George Girio	12/31/2012
Dorothy Engel	12/31/2013

Lycoming County Industrial Development Authority

Stephen M. Tasselli	12/31/2010
Jeffrey Bower	12/31/2011
Eric O'Connor	12/31/2011
Joseph Stewart	12/31/2011
Judy Sarett	12/31/2012
Ron Frick	12/31/2012
Richard Vanderlin, Esq.	12/31/2013

Lycoming County Library System Board

Anthony Salvatori	12/31/2009
Tammy L. Gunsallus	12/31/2009
Jeff Wheeland (Commissioner)	12/31/2009
Evelyn Derrick	12/31/2010
Louise Eakin	12/31/2010
William Nichols (President)	12/31/2010
Pauline Montgomery	12/31/2010

Lycoming County Planning Commission

Joe Neyhart	12/31/2010
Roger Jarrett	12/31/2010
George Logue, Jr.	12/31/2010
Richard Haas	12/31/2011
Toner Hollick	12/31/2011
Charles Springman	12/31/2011
Robert Bauder	12/31/2012
Ann Pepperman	12/31/2012
Larry Fry	12/31/2012

Lycoming County Recreation Authority:

Luci Bromberg	12/31/2009
Heather Luppert	12/31/2010
Paul Rooney	12/31/2010
Kevin DeParlos	12/31/2010
John Blashack	12/31/2011
Carole Smith	12/31/2011
C. Dean Heinbach	12/31/2013

Lycoming County Water and Sewer Authority

Jan Ransdorf	1/1/2010
Paul Wentzler	1/1/2010
Don Konkle	1/1/2011
Mary Bennardi	1/1/2011
Scott Slocum	1/1/2011
Charley Hall	1/1/2013
Bob Hippensteil	1/1/2013
James Carpenter	1/1/2014
Richard Haas	1/1/2014

Lycoming County Zoning Hearing Board

Primary:

Paul Hoffmaster	12/31/2009
Donald (Guy) Shinn	12/31/2010
Lloyd Forcey	12/31/2011
William Klein	12/31/2012
Leslie Whitehill	12/31/2013

Alternates:

Brett Taylor	12/31/2009
Alfred L. Hauser, Jr.	12/31/2010
Daniel Clark	12/31/2011

Williamsport Municipal Airport Authority

Atwood Welker	12/31/2009
T. Michael Hughes	12/31/2009
Blaise Alexander	12/31/2011
Bill Martin	12/31/2012
Peter Goodwin	12/31/2012
Chris Logue	12/31/2012
Mark Murawski	12/31/2013

SEDA-COG Board of Directors

Rebecca Burke	1/1/2010
Bill Burdett	1/1/2010

SEDA-COG Joint Rail Authority Board of Directors

Jerry S. Walls	12/31/2012
Scott Harvey	12/31/2012