

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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**Minutes of the Meeting of
November 19, 2009**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT TO STROEHMANN BAKERIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for bread products to Stroehmann Bakeries.

2.2 APPROVE PSA WITH ROBERT MARKS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Robert Marks, Esq. et al for the public defender's office.

2.3 APPROVE PSA WITH HARRY VANVLIET. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Harry VanVliet for the public defender's office.

2.4 APPROVE AGREEMENT WITH BIO-HAZ SOLUTIONS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PIMCC agreement with Bio-Haz Solutions, Inc.

- 2.5 APPROVE CONTRACT RENEWAL WITH KEYSTONE COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract renewal with Keystone Communications for radio maintenance in the amount of \$745/month.
- 2.6 APPROVE CONTRACT RENEWAL WITH RCC CONSULTANTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract renewal with RCC Consultants for FCC licensing.
- 2.7 APPROVE PSA WITH DR. GREGORY FRAILEY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Dr. Gregory Frailey to serve as Regional Medical Director for the LTS EMS Council Region in the amount of \$1,500.
- 2.8 APPROVE CITIZEN CORPS GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Citizen Corps grant application in the amount of \$24,390.
- 2.9 APPROVE PSA WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Contrast Communications in the amount not to exceed \$75,000/annually.
- 2.10 APPROVE INVOICE FROM HUNTER & LOMISON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Hunter & Lomison in the amount of \$251.53.
- 2.11 APPROVE AGREEMENT WITH THE BOROUGH OF SELINSGROVE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved drop-off recycling agreement with the Borough of Selinsgrove.
- 2.12 APPROVE DESIGNATION OF RECYCLING COORDINATOR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved designation of Jason Yorks as recycling coordinator for Lycoming County to DEP.
- 2.13 APPROVE INVOICE FROM SUSQUEHANNA PHYSICIAN SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Susquehanna Physician Services in the amount of \$1,080.
- 2.14 APPROVE INVOICE FOR STEPHANIE ELLISON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice for Stephanie A. Ellison, sign language interpreter in the amount of \$80.
- 2.15 APPROVE PSA WITH DIGITAL SOLUTIONS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Digital Solutions Inc. in the amount not to exceed \$16,200.

- 2.16 APPROVE PSA WITH KYLE RUDE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Kyle Rude, Esq.
- 2.17 APPROVE PSA WITH DONALD MARTINO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Donald Martino, Esq.
- 2.18 APPROVE LOAD TO WILLIAMSPORT AIRPORT AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved loan to Williamsport Airport Authority in the amount of \$133,328.90.

Mrs. Burke recessed the Commissioners' Meeting at 10:15 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present.
- 3.2 DISTRICT ATTORNEY - DUI CENTER - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Nathan A. Moyer as part time replacement Special Detective - DUI - \$15.64/hour effective 11/23/09, not to exceed 1,000 hours annually.
- 3.3 DISTRICT ATTORNEY - DUI CENTER - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Norman L. Hager II as part time replacement Special Detective - DUI - \$15.64/hour effective 11/23/09, not to exceed 1,000 hours annually.
- 3.4 ADULT PROBATION - A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), approved Scott L. Metzger as full time replacement Deputy APO - Pay grade 11 - \$60,295.89/annually effective 11/29/09.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:17 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:17 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Jeff Rauff and Joann Ranck of the Hartman Agency presented a check in the amount of \$443,034 to the County.

5.2 Miriam Miller introduced a new employee: Nicki Collins.

5.3 Mya Toon announced that Lycoming County is seeking requests for proposals for communication equipment technical support.

5.4 Bob Noll presented the proposed 2010 budget highlights.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, December 1, 2009. No meetings will be held on November 24 or 26, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.