

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of November 5, 2009**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### **2.0 ACTION ITEMS**

2.1 PROCLAIM FAMILY LITERACY MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed November as Family Literacy Month in Lycoming County.

2.2 ADOPT RESOLUTION 2009-59. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-59 regarding LEDA.

2.3 APPROVE GRANT APPLICATION TO PENNDOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to PennDOT for APO position for DUI Court in the amount of \$49,611.32.

2.4 ADOPT RESOLUTION 2009-60. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-60 for PennDOT grant application.

- 2.5 APPROVE AGREEMENT WITH PENNDOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved supplemental reimbursement agreement No. 032388A with PennDOT in the amount of \$1,696,000 for the County Bridge 110 Replacement Project.
- 2.6 ADOPT RESOLUTION 2009-61. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved resolution 2009-61 authorizing execution of Agreement No. 032388A.
- 2.7 APPROVE AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved supplemental engineering agreement with Larson Design Group in the amount not to exceed \$299,196.96 for the County Bridge 110 Replacement Project.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH PAULHAMUS LITHO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 3 to agreement with Paulhamus Litho, Inc.
- 2.9 APPROVE PSA WITH COUNSILS APPLIANCE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Counsils Appliance.
- 2.10 APPROVE PROJECT APPLICATION TO DEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved alternative fuels incentive program project application to DEP.
- 2.11 APPROVE PSA WITH DR. ROBERT DONATO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Dr. Robert Donato.
- 2.12 APPROVE PSA WITH ARTHUR T. MCQUILLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Arthur T. McQuillan, Esq.
- 2.13 APPROVE GRANT APPLICATION TO WALMART. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to Walmart for the veteran's affairs office.
- 2.14 APPROVE GRANT APPLICATION TO DCED. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to DCED for the veteran's affairs office.
- 2.15 APPROVE INVOICE FROM PTS OF AMERICA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from PTS of America LLC in the amount of \$617.50 for the District Attorney's Office.
- 2.16 APPROVE INVOICE FROM LITTLE LEAGUE BASEBALL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Little League Baseball in the amount of \$1,500.

*Mrs. Burke recessed the Commissioners' Meeting at 10:17 a.m.*

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 ADULT PROBATION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Luann M. Yohn promotion to full time replacement Chief Adult Probation Officer - Pay grade 12 - \$67,284.67/annually effective 11/22/09.
- 3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Brad A. Shoemaker promotion to full time replacement Pre-Release Manager - Pay grade 11 - \$55,633.73/annually effective 11/15/09.
- 3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Dale A. Westphal as full time replacement Correctional Officer /Relief - COI - \$12.64/hour effective 11/9/09.
- 3.5 CONTROLLER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Nicki S. Collins as full time replacement Clerk III - Pay grade 4 - \$12.02/hour effective 11/9/09.
- 3.6 ADJOURN SALARY BOARD. A motion by Mr. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:19 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:19 a.m.
- 4.2 APPROVE NEW REAL ESTAE VALUE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the new value for parcel 26-331-214.47 for Robert & Veronica Van Ess as \$354,900.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:20 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:20 a.m.*

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport commented about the proposed 40% tax on all health insurance policies and urged everyone to pay attention to what is going on in Washington.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, November 10, 2009.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:22 a.m.