

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
October 30, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2008-38. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2008-38 Declaring surplus property.

2.2 ADOPT RESOLUTION 2008-39. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2008-39 Declaring surplus property.

2.3 PROCLAIM WEATHERIZATION DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Thursday, October 30, 2008 as Weatherization Day in Lycoming County.

2.4 APPROVE ACT 137 FUNDS FOR HOMES IN NEED PROGRAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the designation of Act 137 funds to recharge the Homes in Need Program.

- 2.5 APPROVE TRANSPORTER AUTHORIZATION APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Municipal and Residual Waste Transporter Authorization Application.
- 2.6 APPROVE RMS 2009 RATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the 2009 rate increases for RMS.
- 2.7 APPROVE AMENDMENT 1 TO HSDF CONTRACT WITH LIBERTY HOUSE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Amendment 1 to the FY 07-08 Human Services Development Fund contract between Lycoming Children and Youth Services and Liberty House in the amount of \$3,062.50 to provide additional homeless assistance services, increasing the total contract amount to \$13,062.50.
- 2.8 APPROVE INVOICES FOR DENNY BUTTORFF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved two invoices with Denny Buttorff totaling \$860.66.
- 2.9 APPROVE EXTENSION TO PSA WITH RONALD TRAVIS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved extension to professional services agreement with Ronald Travis, Esquire.
- 2.10 APPROVE QUOTE FROM DLT SOLUTIONS INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved quote from DLT Solutions, Inc in the amount of \$1,624.56.
- 2.11 APPROVE AGREEMENT WITH PA GAME COMMISSION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved hunting license issuing agent agreement with the PA Game Commission.
- 2.12 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA Change - Add one part-time Telecommunicator 1 Floater.

Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Susan J. Balshukat as full time replacement Administrative Specialist - Pay grade 6 - \$13.93/hour effective 11/3/08.

- 3.3 DPS - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved reclassification of Gregory S. Delany as full time Telecommunicator 1 - Pay grade 6 - \$13.93/hour effective 11/3/08.
- 3.4 RMS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Michael W. Copenhaver as temporary full time Transfer Station Operator - Pay grade 6 - \$13.93/hour effective 11/3/08.
- 3.5 PUBLIC DEFENDER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Stephanie E. Lombardo as full time replacement Assistant Public Defender - Union - \$47,600.50/annually effective 11/3/08.
- 3.6 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Carissa B. Pedro as full time replacement Female Correctional Officer I - Relief - COI - \$12.64/hour effective 11/2/08.
- 3.7 DPS - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Mark T. Miller from full time to part time Telecommunicator I - Pay grade 6 - \$13.93/hour effective 11/2/08, not to exceed 1,000 hours annually.
- 3.8 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:15 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:15 a.m.
- 4.2 APPROVE REAL ESTATE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the 632 real estate change of value notices as listed on the attached document.
- 4.2 APPEAL OF JOY MILLER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0, Burke abstained), approved the new real estate value for Joy Miller parcel 58-345-132.J heard October 16, 2008 as \$147,810.
- 4.2 APPEAL OF LC REALTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the new real estate value of LC Realty parcel 34A-351-167.C heard October 23, 2008 as \$4,700,000.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. Mrs. Burke adjourned the Board of Assessment Appeals at 10:17 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:17 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for surplus equipment.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, November 4, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.