

Commissioners:

**REBECCA A. BURKE**  
*Chairperson*

**ERNEST P. LARSON**  
*Vice-Chairman*

**JEFF C. WHEELAND**  
*Secretary*



**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## ***Commissioners' Meeting Agenda***

**October 22, 2009**

***Opening Prayer***

***Salute to the Flag***

### **1.0 OPERATIONS**

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meeting.
- 1.3 Receive Public Comments (Agenda Items Only).

### **2.0 ACTION ITEMS**

- 2.1 Award contract for beverage and snack vending to Full Service Foods. (Mya Toon)
- 2.2 Approve professional service agreement with Bubba's Cleaning in the amount of \$210 per month effective May 23, 2009. (Mya Toon)
- 2.3 Approve Homeless Prevention and Rapid Re-Housing Program Grant contract in the amount of \$338,401. (Mya Toon)
- 2.4 Approve professional service agreement with U.S. Extradition Services for the transportation of extradited fugitives effective September 1, 2009. (Eric Linhardt)
- 2.5 Approve professional service agreement with NMS Labs for laboratory testing services and related court testimony. (Eric Linhardt)
- 2.6 Approve professional service agreement with Dr. Samuel K. Land, Forensic Pathology Services for expert witness services. (Eric Linhardt)
- 2.7 Approve purchase of Securus Evercom Workstation and service agreement in the amount of \$2,800. (Eric Linhardt)

- 2.8 Approve professional service agreement with Bassett Engineering. (Michael Hnatin)
- 2.9 Approve professional service agreement with E.R. Conrad & Associates. (Michael Hnatin)
- 2.10 Approve professional service agreement with the EADS Group. (Michael Hnatin)
- 2.11 Approve contract amendment No. 3 to agreement with G.E. Betz. (Michael Hnatin)
- 2.12 Approve professional services agreement for Department of Health instructor training by Mike Touchstone. (Donna Snyder)
- 2.13 Approve software maintenance invoice from SunGard in the amount of \$1,106. (Sam Harrison)
- 2.14 Approve extended warranty on a CAD system PC by Dell in the amount of \$273.62. (Sam Harrison)
- 2.15 Approve annual licensing and support renewal from DLT Solutions in the amount of \$1586.56. (Sam Harrison)
- 2.16 Approve professional service agreement with CGI Communications, Inc. to provide NACo website enhancement at no cost to the County of Lycoming. (Kurt Hausammann)
- 2.17 Approve sub-recipient agreement associated with the STAG grant for the Halls Station Water System Phase II - Muncy Interconnection, in the amount of \$477,000. (Bill Kelly)
- 2.18 Approve amendment to extend NFWF Grant agreement for Lycoming County Chesapeake Bay Tributary Strategy to May 1, 2013. (Megan Lehman)
- 2.19 Approve use of state agreement with Orchid Cellmark, Inc., for genetic testing in the County of Lycoming. (Paulette Clementoni)
- 2.20 Approve payment of housing expenses at Clinton County Correctional Facility, as needed effective July 1, 2008. (Krista Rogers)
- 2.21 Approve professional service agreement with Michael Rudinski, Esq., for legal counsel services effective May 29, 2009. (Pete Purcaro)
- 2.22 Approve professional service agreement with Hay Group for Medicare Part D attestation for 2010. (Ann Gehret)

### **3.0 SALARY BOARD**

- 3.1 Convene Salary Board.
- 3.2 Pre-Release - Karey M. Callahan as a full-time Female Pre-Release Caseworker/Counselor - pay grade 8 - \$17.07 per hour, effective date 10/26/2009.
- 3.3 Pre-Release - Sara B. Johns as a full-time Resident Supervisor - pay grade 5 - \$13.12 per hour, effective date 11/1/2009.
- 3.4 Domestic Relations - Trisha M. Temple as a full-time Domestic Relations Officer - pay grade 9 - \$37,014.82 per year, effective 12/13/2009.
- 3.5 Adjourn Salary Board.

### **4.0 BOARD of ASSESSMENT APPEALS**

- 4.1 Convene Board of Assessment Appeals.
- 4.2 Approve the real estate refund for parcel 08-227-108 to Ann & Joseph Yuscavage in the amount of \$93.93.
- 4.3 Adjourn Board of Assessment Appeals.

### ***Reconvene Commissioners' Meeting***

### **5.0 REPORTS/INFORMATION ITEMS**

- 5.1 Announce Municipal Corridor Plan Meetings. (Rachelle Ricotta)
- 5.2 Recognize employees of the Quarter:  
Base System: Janine Sheaffer, Domestic Relations.  
Senior System: Megan Lehman, Planning & Community Development.

### **6.0 PUBLIC COMMENT:**

- 7.0 **NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, October 27, 2009.

### **8.0 ADJOURN COMMISSIONERS' MEETING.**