

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
October 2, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM UNITED WAY WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed October 1-7 as United Way Week in Lycoming County.

2.2 AWARD CONTRACT TO SEEDWAY, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for a period of one year for Seed & Fertilizer Materials and Supplies to Seedway, Inc.

2.3 AWARD CONTRACT TO JOHN DEERE LANDSCAPES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for a period of one year for Erosion Control Materials and Supplies to John Deere Landscapes.

2.4 APPROVE PSA WITH EADS GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with the EADS Group.

- 2.5 APPROVE PSA WITH MEISER & EARL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Meiser & Earl.
- 2.6 APPROVE PSA WITH ADT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreement with ADT Security Systems, Inc. for a period of five years for recycling center in the amount of \$467.37/annually.
- 2.7 APPROVE CITIZEN CORPS COUNCIL PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Lycoming County Citizen Corps Council Action/Implementation Plan.
- 2.8 APPROVE RASA GRANT BUDGET MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to RASA grant.
- 2.9 APPROVE VOJO GRANT BUDGET MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to VOJO grant.
- 2.10 APPROVE PURCHASE FROM HONDRU FLEET. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase of Coroner vehicle and equipment from Hondru Fleet in the amount of \$72,876.94.
- 2.11 APPROVE AGREEMENT WITH PENNDOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved supplemental reimbursement agreement with PennDOT for Lycoming County Bridge 102 covered bridge rehabilitation project in the amount of \$ 891,000.
- 2.12 ADOPT RESOLUTION 2008-35. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Resolution 2008-35 for supplemental reimbursement agreement with PennDOT for County Bridge 102 project.
- 2.13 APPROVE PSA WITH MICHAEL FOUST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Michael Foust in the amount of \$250.
- 2.14 APPROVE PSA WITH MONTGOMERY BOROUGH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Montgomery Borough in the amount of \$50.

- 2.15 APPROVE PSA WITH TEEM ENVIRONMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with TEEM Environmental in the amount of \$100.
- 2.16 APPROVE LEXIS NEXIS CONTRACT EXTENTION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the contract extension with LEXIS NEXIS for a period of six months.
- 2.17 APPROVE PARTICIPATION IN PPL PHASE IN OPTION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved County's participation in the PPL's "Phase-in Payment Option" program to include all 32 of the County's PPL accounts.
- 2.18 APPROVE CONTRACT WITH GENETTI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with the Genetti for retirement seminar in the amount of \$1005.
- 2.19 APPROVE INVOICE FROM PRISONER TRANSPORT SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Prisoner Transport Services in the amount of \$1,234.20.

Mrs. Burke recessed the Commissioners' Meeting at 10:20 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Ryan T. Holmes as full time replacement Correctional Officer/Relief - COI - \$12.51/hour effective 10/5/08.
- 3.3 TREASURER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Shari L. Ulsamer as full time replacement Clerk III - Pay grade 4 - \$11.73/hour effective 10/13/08.
- 3.4 RMS - OPERATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Frederick J. Herr, II as full time replacement Equipment Operator - Pay grade 5 - \$12.80/hour effective 10/14/08.
- 3.5 RMS - BUSINESS OFFICE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Pamela A. Bentley as part time replacement Clerk III/Weighmaster - Pay grade 4 -

\$10.90/hour effective 10/06/08, not to exceed 1,000 hours annually.

3.6 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Amy M. Rankey as full time replacement Zoning Administrator - Pay grade 8 - \$32,419.24/annually effective 10/13/08.

3.7 INFORMATION SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Joshua J. Girio as full time replacement Programmer Analyst I - Pay grade 8 - \$34,850.00/annually effective 10/13/08.

3.8 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:23 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:23 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced that LCRMS is requesting bids for rental equipment.

5.2 Mrs. Burke announced that there will be a Board of Elections Meeting today at 10:30 a.m.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, October 14, 2008. There will be no meetings October 9 and 11, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting.