

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## Minutes of the Meeting of October 1, 2009

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

### 1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### 2.0 ACTION ITEMS

2.1 PROCLAIM ELECTION WORKER MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved October as Election Worker Month in Lycoming County.

2.2 PROCLAIM UNITED WAY WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved October 1-7, 2009 as United Way Week in Lycoming County.

2.3 PROCLAIM WORLD HABITAT DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Monday, October 5, 2009 as World Habitat Day in Lycoming County.

2.4 APPROVE TECHNOLOGY PROGRAM GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved technology program grant from U.S. Department of Justice in the amount of \$250,000.

- 2.5 APPROVE PSA WITH WEST BRANCH PETROLEUM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with West Branch Petroleum Company.
- 2.6 APPROVE AMENDMENT TO SEEDWAY, INC CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 1 to professional service agreement with Seedway, Inc. extending the term to October 1, 2010.
- 2.7 APPROVE AMENDMENT TO JOHN DEERE LANDSCAPES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 1 to professional service agreement with John Deere Landscapes extending the term to October 1, 2010.
- 2.8 APPROVE RENEWAL OF SOLID WASTE OPERATING PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of the landfill's solid waste operating permit with DEP.
- 2.9 APPROVE SOLID WASTE PERMIT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved solid waste permit modification with DEP for the installation of one additional groundwater monitoring well.
- 2.10 APPROVE ADDENDUM TO PRO TEC MONITORING, INC AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved addendum to agreement with Pro Tec Monitoring, Inc. for electronic monitoring through 2011.
- 2.11 APPROVE CJAB GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved CJAB grant application in the amount of \$59,843 to PCCD.
- 2.12 APPROVE CJAB PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved CJAB project modification for current year to PCCD.

***Mrs. Burke recessed the Commissioners' Meeting at 10:37 a.m.***

#### **4.0 BOARD OF ASSESSMENT APPEALS**

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:37 a.m.
- 4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate exemptions:  
Pennsylvania College of Technology parcels 66-013-201; 66-013-206; 66-013-300.

Williamsport Sanitary Authority parcels 69-007-601 and 69-007-601.02.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:37 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:37 a.m.*

#### 5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced that LCRMS is requesting bids for rental equipment.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, October 6, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:39 a.m.

#### 9.0 BOARD OF ELECTIONS

9.1 CONVENE BOARD OF ELECTIONS. Mrs. Burke convened the Board of Elections at 10:47 a.m.

9.2 APPROVE POLLING LOCATION CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the location for Montoursville 3 precinct as Montoursville Borough Building, 617 North Loyalsock Avenue, Montoursville.

9.3 APPROVE ELECTION WORKERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved list of rovers and election day and election night workers for the General Election.

9.4 ADJOURN BOARD OF ELECTIONS. Mrs. Burke adjourned the Board of Elections at 10:50 a.m.