

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
September 18, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Landon - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE 904 RECYCLING PERFORMANCE GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved CY 2007 - PA DEP 904 Recycling Performance Grant Application.

2.2 APPROVE CLEVELAND BROTHERS EQUIPMENT CO. CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with Cleveland Brothers Equipment Company, Inc., for 1- New 2008 Goodwin/Caterpillar Trash Pump in the amount of \$31,727.

2.3 APPROVE AMENDMENT 2 WITH GE BETZ. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment Number 2 with GE Betz concerning the 2008 waste water, deposit control, and odor control chemical purchase contract.

- 2.4 APPROVE CONTRACT WITH KEYSTONE STAFFING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2 year extension to contract with Keystone Staffing.
- 2.5 APPROVE PURCHASE FROM C.B. STRUCTURES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase and installation of concrete flooring at the County Farm from C. B. Structures, Inc. in the amount of \$10,000.
- 2.6 APPROVE CONTRACTS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the contract with the following for the Juvenile Probation Office:
Glen Mills.
Clear Brook, Inc.
- 2.7 APPROVE PSA WITH PORT ELEVATOR INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Port Elevator Inc. in the amount of \$750.00 for Executive Plaza full-load testing.
- 2.8 APPROVE PSA WITH SELECT SECURITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Select Security in the amount of \$18,372.78 for Lysock Complex voice evacuation system.
- 2.9 APPROVE 2008 COUNTY LIQUID FUEL GRANTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008 County Liquid Fuel grants as follows:
- \$84,916 to Porter Township for Phase 3 Noltee Hill Road Reconstruction Project.
- \$36,000 to Muncy Creek Township for Muncy Industrial Park Access Road Reconstruction Project.
- \$30,000 to Old Lycoming Township for Phase 1 Colvin Road Reconstruction Project contingent upon PA DCED funding approval.
- \$20,000 to Montoursville Borough for Mill Street Streambank Stabilization Project.
- 2.10 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA Changes - add to mission essential list: Rebecca Praster (Commissioners' office), Karen Lusk (Human Resources office).
- 2.11 APPROVE PSA WITH NATIONAL MEDICAL SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with National Medical Services for the District Attorney's office.
- 2.12 APPROVE PSA WITH DR. PAT BRUNO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Dr. Pat Bruno for the District Attorney's office.

Mrs. Burke recessed the Commissioners' Meeting at 10:15 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved promotion/reclassification of Lori L. Weston as full time Fiscal Technician - Pay grade 6 - \$14.17/hour effective 9/21/08.

3.3 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Megan Dively Lehman as full time Environmental Planner - Pay grade 9 - \$37,500.00/annually effective 9/29/08.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:17 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:17 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Rachelle Ricotta as Employee of the Quarter.
Kurt Hausammann, Director of PCD talked about Rachelle's accomplishments within the past year.
Rachelle thanked the Commissioners and her team.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 23, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:23 a.m.