

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
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Minutes of the Meeting of September 17, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM ELECTION WORKER MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed September as Election Worker Month in Lycoming County.

2.2 ADOPT RESOLUTION 2009-56. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-56 for tax & revenue anticipation note.

2.3 APPROVE C&Y NEEDS BASED BUDGET REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved final needs based budget request for C&Y in the amount of \$12,854,004 beginning July 1, 2010.

2.4 APPROVE PSA WITH ROBIN GLACE CLEANING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Robin Glace Cleaning for a period of five years in the amount of \$75/week.

- 2.5 APPROVE JPO GRANT-IN-AID. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual grant-in-aid package for JPO.
- 2.6 APPROVE MATP ALLOCATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Medical Assistance Transportation Program allocation from DPW in the amount of \$116,479.
- 2.7 APPROVE INVOICE FROM CDW-G. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from CDW-G for an extended warranty on an HP DesignJet 800 plotter in the amount of \$663.
- 2.8 APPROVE AMENDMENT TO PSA WITH 21ST CENTURY APPRAISALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to professional services agreement with 21st Century Appraisals, Inc. dated December 20, 2007.
- 2.9 APPROVE GRANT FROM EPA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant agreement with EPA in the amount of \$477,000 for Hall's Station Phase II water system.
- 2.10 APPROVE AGREEMENT WITH ITI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved liability and indemnification agreement with ITI.
- 2.11 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA change - Courts add one temporary part time court reporter - Pay grade 8 effective September 21, 2009 through December 18, 2009.

Mrs. Burke recessed the Commissioners' Meeting at 10:31 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 COURTS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Paula J. Singer as temporary part time court reporter - Pay grade 8 - \$17.07/hour effective 9/21/2009 through December 18, 2009, not to exceed 1,000 hours annually.
- 3.3 CORONER - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Leslie Dvorshock as part time Deputy Coroner - on call - Pay grade 7 - \$15.08/hour effective 9/18/09, not to exceed 1,000 hours annually.

- 3.4 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Kyle D. Frey as full time replacement Correctional Officer I - Relief - COI - \$12.64/hour effective 9/28/09.
- 3.5 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Brad W. Baysore as full time replacement Correctional Officer I - Relief - COI - \$12.64/hour effective 9/28/09.
- 3.6 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Heather L. Anthony as full time replacement Resident Supervisor - Pay grade 5 - \$13.12/hour effective 9/20/09.
- 3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:33 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:33 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that the County is requesting bids for beverage and snack vending services.
- 5.2 Fred Marty announced that LCRMS is requesting bids for 2009 landfill expansion field 11 phase 1 project.
- 5.3 Mark Lusk introduced Leslie Dvorshock as a new Deputy Coroner.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 22, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:35 a.m.