

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of September 10, 2009**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### **2.0 ACTION ITEMS**

2.1 ADOPT RESOLUTION 2009-54. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-54 extending the term of existence of the Lycoming County Authority.

2.2 APPROVE PURCHASE FROM KEYSTONE PRECISION INSTRUMENTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase from Keystone Precision Instruments in the amount of \$557.

2.3 APPROVE RENEWAL WITH SANCTION SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved maintenance renewal from Sanction Solutions in the amount of \$547.25.

2.4 APPROVE CHANGE IN AGREEMENT WITH PITNEY BOWES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0),

approved change in agreement with Pitney Bowes for start date beginning September 30, 2009.

- 2.5 AUTHOIRZE TIGER GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved County of Lycoming to submit TIGER grant application to the US Department of Transportation for the Airport Multi-Modal Infrastructure Project.
- 2.6 ADOPT RESOLUTION 2009-55. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the resolution 2009-55 authorizing execution of reimbursement agreement with PennDOT for Airport Multi-Modal Infrastructure Project.
- 2.7 APPROVE AGREEMENT WITH TURKEY RUN PROPERTIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved cost sharing agreement with Turkey Run Properties for construction of Alexander Drive.
- 2.8 APPROVE STORMWATER PLAN & NARRATIVE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved stormwater plan & narrative for proposed EOC renovations.
- 2.9 APPROVE INVOICE FOR STORMWATER PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Loyalsock Township for preparation of stormwater plan and narrative for proposed EOC renovations in the amount of \$179
- 2.10 APPROVE AMENDMENT 1 TO TEFAP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Amendment 1 to program management agreement for the emergency food assistance program (TEFAP).

*Mrs. Burke recessed the Commissioners' Meeting at 10:13 a.m.*

#### **4.0 BOARD OF ASSESSMENT APPEALS**

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:13 a.m.
- 4.2 APPROVE REAL ESTATE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the [690 real estate change of value](#) notices.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:14 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The following service awards were presented:

10 years:

Richard Whalen            911 Center.

20 years:

James Bigger            RMS.

30 years:

Richard Knecht            EMA.

5.2 The following new employees were introduced:

RMS            - Jeff Lynch. (Dave Bonus)

                  - Tim Thompson. (Dave Bonus)

Prison        - Ryan Barnes. (Tim Mahoney)

5.3 Rachelle Ricotta presented the corridor plan website.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 15, 2009.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:25 a.m.