

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
September 4, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM VOTER REGISTRATION MONTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed September as National Voter Registration Month.

2.2 APPROVE RENEWAL CONTRACTS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved four renewal contracts for the Juvenile Probation Office:
Bethesda.
Diversified Treatment Alternatives.
Outside In School.
Youth Services Agency.

2.3 APPROVE TIOGA COUNTY AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Tioga County for detention services replacing agreement dated July 24, 2008 in the amount of \$50/day.

- 2.4 APPROVE UPDATE TO VERDICAL SANCTION SOFTWARE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved update to Verdical Sanction software and support in the amount of \$1,200.
- 2.5 APPROVE AGREEMENT WITH PENN DOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Supplemental Reimbursement Agreement No. 032380B with the PA Department of Transportation in the total amount of \$407,000 for Lycoming County Bridge No. 113 deck replacement project.
- 2.6 ADOPT RESOLUTION 2008-33. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2008-33 authorizing execution of Supplemental Reimbursement Agreement No. 032380B.
- 2.7 AWARD CONTRACT TO FARM AND HOME. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to Farm and Home for the Consumable Energy Products and differential pricing on attached tabulation.
- 2.8 AWARD CONTRACT TO MONTOUR HOME COMFORT SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to Montour Home Comfort Services for the Consumable Energy Products and differential pricing on attached tabulation.
- 2.9 ADOPT RESOLUTION 2008-32. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2008-32 declaring equipment as surplus.

Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 DOMESTIC RELATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Carlene J. Bower as full time replacement Clerk I - Pay grade 2 - \$9.91/hour effective 9/8/2008.
- 3.3 COURTS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Jerri M. Rupert as full time replacement Clerk III - Pay grade 4 - \$12.559377/hour effective 9/7/2008.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:14 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Krista Rogers announced that Lycoming County is requesting bids for surplus equipment.

5.2 Janice Trapp & Jeff Swope presented a DVD on information about the Lycoming County Library System.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 9, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:26 a.m.

2009 Consumable Energy Products Award Recommendation Sheet

Purchase Contract to Farm and Home for the following Products and Differential Pricing:

1. Ultra Low Sulfur Diesel, Tank Wagon, Differential price of \$ +0.35, to Farm and Home.
2. Non Road Locomotive & Marine Diesel, Tank Wagon, Differential price \$ + 0.35 for 25,000 Gallons to Farm and Home.
3. Regular Unleaded 89 Octane Gasoline, Tank Wagon, Differential price of \$ +0.37, to Farm and Home.

Purchase Contract to Montour Home Comfort Services for the following Products and Differential Pricing:

1. Ultra Low Sulfur Diesel, Tank Transport, Differential price of \$.0399 to Montour Home Comfort Services.
2. Ultra Low Sulfur Diesel, Tank Wagon, Differential price of \$.2450 to Montour Home Comfort Services.
3. Non Road Locomotive & Marine Diesel, Tank Transport, Differential price \$.0399, to Montour Home Comfort Services.
4. Non Road Locomotive & Marine Diesel Tank Wagon, Differential price of \$.2450 to Montour Home Comfort Services.

5. # 2 Fuel Oil Tank Transport, Differential price of \$.0399 to Montour Home Comfort Services.
 6. # 2 Fuel Oil Tank Wagon, Differential price of \$.2450 to Montour Home Comfort Services.
 7. Regular Unleaded 89 Octane Gasoline Tank Transport, Differential price of \$.0399 to Montour Home Comfort Services.
 8. Regular Unleaded 89 Octane Gasoline Tank Wagon, Differential price of \$.1800 to Montour Home Comfort Services.
 9. Add on blend mixture of 60/40 for Ultra Low Sulfur Diesel and Non Road Locomotive & Marine Diesel, at the price of \$ + .1000 per Gallon.
 10. Add on blend mixture of 70/30 for Ultra Low Sulfur Diesel and Non Road Locomotive & Marine Diesel, at the price of \$ + .0800 per Gallon.
 11. Add on Dye mixture for Ultra Low Sulfur Diesel at the price of \$ + .0600 per Gallon
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