

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of August 27, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ENACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to Dave Gutelius for construction of Alexander Drive in the amount of \$685,303 contingent upon executed agreement with Turkey Run Partners Developer Team.

2.2 AWARD CONTRACT TO STEVE WALDMAN ELECTRIC, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Steve Waldman Electric, Inc. for Elm Park Lighting Project in the amount of \$110,000.

2.3 APPROVE AGREEMENT WITH SELECT SECURITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved installation/service agreement with Select Security in the amount of \$5,965.

2.4 APPROVE PSA WITH THERMO EBERLINE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

professional service agreement with Thermo Eberline for annual calibration and other related services for 3- portable radiation monitoring units.

2.5 APPROVE AGREEMNET WITH CITIZENS & NORTHERN BANK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with Citizens & Northern Bank for credit card payments in Collections Office.

2.6 AUTHORIZE RESPONSE TO RFP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Chairperson to sign on behalf of the Board of Commissioners for response to RFP 20104-0009-08.

Mrs. Burke recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Heather L. Anthony as part time replacement Female Resident Supervisor - Pay grade 5 - \$12.20/hour effective 8/31/09, not to exceed 1,000 hours annually.

3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Patricia A. Kennedy as full time replacement Female Relief Correctional Officer/Cook - COI - \$12.64/hour effective 9/6/09.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:09 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:09 a.m.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, September 1, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:10 a.m.