

**COMMISSIONERS**

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



FRED F. MARTY  
*Chief Clerk*  
*Director of Administration*

E. EUGENE YAW  
*Solicitor*

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**Minutes of the Meeting of  
August 21, 2008**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Yaw - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE COMMUNITY HIGHWAY SAFETY PROJECT GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Community Traffic Safety Project Grant from PennDOT for the period 10/1/08 to 9/30/09.

2.2 ADOPT RESOLUTION 2008-30. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2008-30 authorizing submission of Highway Safety Grant and authorize Chris Smith to submit it electronically on behalf of the County.

2.3 APPROVE RASA GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved RASA Grant renewal from PCCD in the amount of \$155,190.

- 2.4 APPROVE VOJO GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved VOJO Grant renewal from PCCD in the amount of \$89,941.
- 2.5 APPROVE AMENDMENT TO JCJC GRANT-IN-AID. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to JCJC Grant-in-aid.
- 2.6 APPROVE INFOLINX INVOICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the invoice from Infolinx for software support in the amount of \$2,250.
- 2.7 APPROVE PSA WITH STECKBECK ENGINEERING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to professional services agreement with Steckbeck Engineering.
- 2.8 APPROVE PURCHASE FROM HIGHWAY EQUIPMENT & SUPPLY CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase from Highway Equipment & Supply Company, for 1- New 2008 Volvo A-40EFS Haul Truck with accessories in the amount of \$520,379.92.
- 2.9 APPROVE PSA WITH THERMO EBERLINE LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Thermo Eberline LLC.
- 2.10 APPROVE COMPLIANCE CERTIFICATION FORM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved compliance certification form to DEP.
- 2.11 APPROVE SHARED RIDE AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008/09 Shared-Ride/Persons with Disabilities agreement with PennDOT.
- 2.12 APPROVE PSA WITH MARLIN FIELDS REAL ESTATE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Marlin Fields Real Estate for Ag Preservation appraisals.
- 2.13 APPROVE PSA WITH PAULA SINGER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Paula Singer for court reporter services.
- 2.14 APPROVE INVOICE FROM SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice in the amount of \$278.00 from Simplex Grinnell for the Prothonotary.
- 2.15 APPROVE CONTRACT WITH GENETTI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with the Genetti for Retirement Seminar on 10/15/08.

2.16 APPROVE PSA WITH CHRISTIAN D. FREY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Christian D. Frey.

2.17 APPROVE INVOICE FROM REBECCA TONER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice in the amount of \$46.50 with Rebecca Toner for court reporter services.

*Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.*

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved William John Weber as full time replacement Chief County Detective - \$47,731.00/annually effective 8/26/08..

3.3 COURTS - DJ SORTMAN - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Yvonne M. Hughes as full time replacement Clerk III - Pay grade 4 - \$11.73/hour effective 9/7/08.

3.4 ADULT PROBATION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Cheryl J. Fox as full time replacement Administrative Case Officer - Pay grade 6 - \$14.74/hour effective 9/7/08.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:13 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:13 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following Real Estate Refunds:  
Janet Frantz parcel 26-310-169 in the amount of \$510.47.  
Glen Brown parcel 08-208-129.01 in the amount of \$227.80.  
Randy & Kathy Roupp parcel 08-207-143 in the amount of \$431.72.

- 4.3 APPROVE HOMESTEAD EXEMPTION ADDITIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Homestead Exemption for addition of 28 parcels to the roll.
- 4.4 ADOPT ASSESSMENT RESOLUTION 2008-01. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Resolution to rescind Resolution 2002-02 with fee change for permit to move mobile home from \$10 to \$2 per 72 PS 5050-407.
- 4.5 ADJOURN BOARD OF ASSESSMENT APPEALS. Mrs. Burke adjourned the Board of Assessment Appeals at 10:14 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

- 5.1 The following new employees were introduced:  
RMS - Adam Leczner. (Dave Bonus)  
Commissioners - Rebecca Praster. (Fred Marty)

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, August 26, 2008.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:16 a.m.