

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
August 14, 2008**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2008-28. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted Resolution 2008-28 declaring surplus computer equipment.

2.2 ADOPT RESOLUTION 2008-29. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted Resolution 2008-29 granting authority to execute PA Department of Motor Vehicle documents concerning the County's new and used vehicles.

2.3 APPROVE ATTACHMENT A FOR THE SFPP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Attachment A for the State Food Purchase Program from the Department of Agriculture.

2.4 APPROVE AFTERCARE GRANT FROM PCCD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved aftercare grant from PCCD in the amount of \$44,920.

- 2.5 APPROVE MATP ALLOCATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved MATP Allocation acknowledgement letter from DPW.
- 2.6 APPROVE SUB CONTRACT WITH HOPE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the sub-recipient agreements between with HOPE Enterprises for FFY 2005.
- 2.7 APPROVE SUB CONTRACT WITH HOPE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved sub-recipient agreements between the County and HOPE Enterprises for FFY 2008.
- 2.8 APPROVE INVOICE WITH COCCIARDI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice with Cocciardi and Associates to develop phase II of the Pandemic Plan for the County in the amount of \$3,000.00.
- 2.9 APPROVE AGREEMENT WITH WESCO DISTRIBUTION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional services agreement with Wesco Distribution in the amount of \$16,094 for UPS.
- 2.10 APPROVE JUVENILE JUSTICE SERVICES NEEDS BASED PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Lycoming County's Children and Youth and Juvenile Justice Services Needs Based Plan and Budget for the fiscal year July 1, 2009 to June 30, 2010 in the amount of \$12,529,212.
- 2.11 APPROVE INTEGRATED CHILDREN'S SERVICES PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Lycoming County's Integrated Children's Services Plan for the period of July 1, 2008 to June 30, 2009 requesting funding in the amount of \$112,100.
- 2.12 APPROVE PSA WITH NICOLE MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional services agreement with Nicole Miele for services for the JPO.
- 2.13 APPROVE PSA WITH NICOLE MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient agreement with South Williamsport for Growing Greener Grant extension to September 30, 2009.
- 2.14 APPROVE PSA WITH NICOLE MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of software support agreement (Passport Advantage) in the amount of \$4,063.15.

2.15 APPROVE PSA WITH NICOLE MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved TDA Change - Prison - temporary corrections counselor to regular corrections counselor.

Mr. Wheeland recessed the Commissioners' Meeting at 10:12 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved John P. Loiselle - reclassification to full time Corrections Counselor - Pay grade 8 - \$16.97892/hour effective 8/14/08.

3.3 INFO SERVICES - VOTER SERVICES - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Sandra P. Adams - reclassification to full time Director of Elections/Reg - Pay grade 8 - \$39,059.65/annually effective 10/5/08.

3.4 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Patricia M. Shaffer - reclassification to full time Cook - Pay grade 7 - \$17.03/hour effective 8/24/08.

3.5 RMS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved George F. Fox as part time replacement Equipment Operator/Driver - Pay grade 6 - \$12.96/hour effective 8/18/08, not to exceed 1,000 hours annually.

3.6 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Audrey E. Dunkleberger as full time replacement Zoning/Subdivision Officer - Pay grade 6 - \$27,182.43/annually effective 8/18/08.

3.7 CONSERVATION DISTRICT - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Mark A. Barbier as full time replacement Soil Conservation Technician - Pay grade 7 - \$29,678.49/annually effective 8/18/08.

3.8 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:14 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Lycoming County is requesting bids for food products. (Mya Toon)
- 5.2 Lycoming County is requesting bids for surplus computer equipment. (Mya Toon)
- 5.3 LCRMS is requesting bids for equipment tires. (Duane Laylon)

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, August 19, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.