

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
July 31, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE GROWING GREENER GRANT EXTENSION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Growing Greener grant extension to September 30, 2009.

2.2 APPROVE BROWNFIELDS GRANT EXTENSION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Brownfields grant extension with the EPA.

2.3 APPROVE PSA WITH MID STATE OCCUPATIONAL HEALTH SERVICES, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Mid-State Occupational Health Services, Inc.

2.4 APPROVE PSA WITH BIONOMICS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Bionomics, Inc.

- 2.5 APPROVE STATE OFFENDER SUPERVISION FUND AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved State Offender Supervision Fund Agreement FY 2008-2009 Renewal with Pennsylvania Board of Probation and Parole.
- 2.6 APPROVE AGREEMENT WITH HALIFAX CORP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the one year maintenance agreement with Halifax Corporation in the amount of \$787.50.
- 2.7 APPROVE ADDENDUM TO CONTRACT WITH ACS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved addendum to contract with ACS Enterprise Solutions, Inc. in the amount of an additional \$.10/document.
- 2.8 APPROVE PSA WITH TERRI CALVERT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Dr. Terri Calvert in the amount of \$200/hour.
- 2.9 APPROVE PSA WITH FORENSIC PATHOLOGY ASSOC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service contract renewal with Forensic Pathology Associates.
- 2.10 APPROVE UPDATE TO POLICY 504.1. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved update to policy 504.1 - Expense Reimbursement - of the Lycoming County Policy & Procedures Manual.

Mrs. Burke recessed the Commissioners' Meeting at 10:09 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 ADULT PROBATION - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Aaron W. Geiser as full time Adult Probation Officer - Pay grade 9 - \$19.95/hour effective 8/10/08, grant funded.
- 3.3 COMMISSIONERS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the Rebecca A. Praster as full time replacement Executive Secretary - Pay grade 5 - \$24,960.46/annually effective 8/11/08.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:10 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Marita Kelley presented the 2006 CAFR award.

5.2 The Commissioners presented the following Service Pins:
10 years: Eugene Schrecongost DPS.
 Michelle Persun DJ Page.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

Rachelle Ricotta talked about the community garden project she started in Old Lycoming Township.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, August 12, 2008. There will be no meetings August 5 & 7.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:19 a.m.