

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
July 17, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM COUNTY PRIDE DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved County Pride Day in honor of the Loyalsock Lancer Baseball and Softball Teams.

2.2 APPROVE 2008 CDBG GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008 CDBG Grant from DCED in the amount of \$324,917, contingent upon the Commonwealth's correction of Appendix A.

2.3 APPROVE PSA WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008 professional service agreement with SEDA COG for the administration of the County's 2008 CDBG grant.

2.4 APPROVE CONTRACTS FOR CHILDREN & YOUTH. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

the following Foster Care Provider contracts for the period July 1, 2007 through June 30, 2008:

- Community Services Group, (foster care services) \$57.15 to \$144.03.
- Susquehanna House, (foster care and residential treatment services.) \$77.00 to \$97.
- Phoenix Youth Services Inc. (residential treatment services) \$175.88.

- 2.5 PROCLAIM PROBATION & PAROLE OFFICERS WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved July 13 - 19 as Probation and Parole Officers Week in Lycoming County.
- 2.6 APPROVE GRANT IN AID APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the PA Board of Probation and Parole grant-in-aid application in the amount of \$721,348.
- 2.7 APPROVE PROBATION & PAROLE FINANCIAL STATEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PA Board of Probation & Parole Grant Financial Statement.
- 2.8 AWARD CONTRACT TO T&T LANCO, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract to T&T Lanco, Incorporated, in the amount of \$49,456.00 to remove, furnish, and install 2 new PVI Model 2000 N 400 TPGO Water Heater Storage Tanks.
- 2.9 APPROVE ENTITY SPACES LICENSE RENEWAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved license renewal for Entity Spaces in the amount of \$160.92.
- 2.10 APPROVE SOFTWARE HOUSE RENEWAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of software support agreement with Software House International in the amount of \$11,093.95.
- 2.11 APPROVE AMENDMENT TO HAVA GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Amendment 1 to HAVA Grant.
- 2.12 APPROVE CHANGE ORDER WITH LOGISTICS SYSTEMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Change Order No. 2 from Logistics Systems for CAD.
- 2.13 APPROVE RIGHT OF WAY WITH VERIZON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved right of way with Verizon in the amount of \$40/year for a period of five years.

- 2.14 APPROVE PSA WITH SELECT SECURITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement for Select Security in the amount of \$15,150.00 for the voice evacuation system for Executive Plaza.
- 2.15 APPROVE PSA WITH ROOT WINDOW CLEANING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Root Window Cleaning for cleaning all exterior windows- Executive Plaza (\$1,500.00) and Third Street Plaza (\$2,000.00).
- 2.16 APPROVE PURCHASE FROM U.S. ENVIRONMENTAL RENTAL CORP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase from U.S. Environmental Rental Corporation for a 2008 LandTec GEM-2000PKG Landfill Gas Monitoring Instrument in the amount of \$9,376.75.
- 2.17 APPROVE PURCHASE FROM CLEVELAND BROTHERS EQUIPMENT CO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved purchase from Cleveland Brothers Equipment Company, Inc., for a new 2008 Caterpillar 836H Compactor with accessories and 36 month or 7,500 hour Extended Powertrain Warranty with Trade-In in the amount of \$539,783.
- 2.18 APPROVE WETLANDS PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved wetlands permit with the Army Corps of Engineers for the small impacted wetlands associated with the Field 11 and 12 PADEP permit.
- 2.19 APPROVE SUB CONTRACT WITH STEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with STEP for CCRD Grant in the amount of \$4,875,724.
- 2.20 APPROVE SUB CONTRACT WITH UNITED WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with Lycoming County United Way for HAP Grant in the amount of \$212,117.
- 2.21 APPROVE SUB CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with West Branch Drug and Alcohol for DDT Grant in the amount of \$356,858.
- 2.22 APPROVE PCCD PROJECT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PCCD project modification request.
- 2.23 APPROVE JCJC GRANT IN AID. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual JCJC grant-in-aid in the amount of \$256,149.

- 2.24 APPROVE SUB CONTRACT WITH STEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with STEP for CCIS Grant in the amount of \$5,955,423.
- 2.25 APPROVE INVOICE FROM WILLIAMSPORT PATHOLOGY ASSOCIATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice in the amount of \$1,000 from Williamsport Pathology Association.
- 2.26 APPROVE AMENDMENT TO AGREEMENT WITH DR. TIMOTHY MICHALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Dr. Timothy Michals for the District Attorney's Office.
- 2.27 APPROVE PSA WITH RYAN GARDNER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to professional service agreement with Ryan Gardner.
- 2.28 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved two TDA changes: Prison - reclassify Maintenance II to Maintenance II(Electrical) pay grade 6. Departmental transfer from DPS to Fiscal Services of General Accountant/DPS.
- 2.29 ACCEPT CHECK FROM BLUE CROSS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved acceptance of check in the amount of \$3,500 from Blue Cross for participation in Blue Solutions.

Mrs. Burke recessed the Commissioners' Meeting at 10:57 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 HUMAN RESOURCES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Amanda Winter as part time replacement Clerk III/Floater - Pay grade 4 - \$10.90/hour effective 7/21/08, not to exceed 1,000 hours annually.
- 3.3 FISCAL SERVICES - COLLECTIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Edward A. McCoy as full time Enforcement Officer - Pay grade 9 - \$21.41/hour effective 7/27/08.
- 3.4 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Laura A. Esposito as full

