

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## Minutes of the Meeting of July 15, 2010

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

### 1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

***Mrs. Burke recessed the Commissioners' Meeting at 10:03 a.m.***

Mrs. Burke convened the TEFRA public hearing for LCIDA Chartwell Church Project.

Chris Brewer explained the purpose of the hearing. He announced that the money used is not public funds, but is M&T's financing to Chartwell. Davis Bacon Law is not applicable.

George Tsunis of Chartwell Hotels, Chartwell Church Street, and Chartwell Towers discussed the project area, the proposed building, and the proposed new jobs. He also explained that local companies would be used for this project. He makes it a point to hire locally.

Mrs. Burke opened the floor to public comment and none were received.

Mr. Wheeland asked if LCIDA's vote was unanimous.

Mr. Brewer replied there was one abstention due to conflict of interest.

Mrs. Burke adjourned the public hearing at 10:12 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:12 a.m.***

## 2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2010-20. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved resolution 2010-20 for the LCIDA Chartwell Church project.
- 2.2 PROCLAIM PROBATION PAROLE & COMMUNITY SUPERVISION WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed July 18-24, 2010, as Probation, Parole and Community Supervision Week in Lycoming County.
- 2.3 APPROVE PBPP FINANCIAL STATEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Pennsylvania Board of Probation and Parole financial statement application for July 1, 2009-June 30, 2010.
- 2.4 APPROVE STATE OFFENDER SUPERVISION FUND AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved State Offender Supervision Fund Agreement FY 2010-2011 for the Adult Probation Office.
- 2.5 APPROVE GRANT-IN-AID. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant-in-aid continuing program FY 2010-2011 for the Adult Probation Office.
- 2.6 APPROVE SETTLEMENT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved settlement agreement between County of Lycoming and Cordia Communications Corp., My Tel Co., Inc. and Northstar Telecomm, Inc.
- 2.7 APPROVE RENEWAL OF INSURANCE POLICY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved insurance policy renewal for community service workers in the amount of \$3,205.
- 2.8 APPROVE AGREEMENTS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreements with the following for the year 2009-2010 for the Juvenile Probation Office:  
Adelphoi Village.  
PATH.  
Susquehanna House.
- 2.9 APPROVE AGREEMENTS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreements with the following for the year 2010-2011 for the Juvenile Probation Office:  
BSI.  
Crossroads Counseling.  
Genesis.

Community Solutions.

- 2.10 APPROVE DROP-OFF RECYCLING AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved drop-off recycling agreement with Limestone Township for a period for two years.
- 2.11 APPROVE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Approve guaranteed repurchase option for the 2007 Caterpillar D6T LGP tract type tractor in the amount of \$165,000.00 to Cleveland Brothers Equipment Company.
- 2.12 APPROVE SUB CONTRACT WITH LYCOMING COUNTY UNITED WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with Lycoming County United Way for CJAB in the amount of \$20,000.
- 2.13 APPROVE AMENDMENT TO AGREEMENT WITH LCWSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with LCWSA for regional water system
- 2.14 APPROVE POLICY 1305. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Policy 1305 - Interest Rate Paid Upon Refund of Taxes - of the County's policy & procedure manual.

***Mrs. Burke recessed the Commissioners' Meeting at 10:24 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Luke I. Ellison as full time replacement Correctional Officer I - COI - \$12.64/hour effective 7/19/10.
- 3.3 REGISTER & RECORDER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Ashley L. Waldman as full time replacement Clerk I - Pay grade 2 - \$10.41/hour effective 7/19/10.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:25 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:25 a.m.***

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, July 20, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:25 a.m.