

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of July 9, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AGREEMENT WITH WILLIAMSPORT PATHOLOGY ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved PIMCC Agreement with Williamsport Pathology Associates.

2.2 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Larson Design Group for Phase II Susquehanna Bikeway, not to exceed \$800.

2.3 APPROVE STATE FOOD PURCHASE PROGRAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved state food purchase program contract option participation statement and plan of operation.

2.4 APPROVE RENEWAL OF PSA WITH RYAN GARDNER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

renewal of professional service agreement with Ryan Gardner to serve as conflicts attorney in the amount of \$35,000/annually.

- 2.5 APPROVE SETTLEMENT AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved settlement agreement with John I. Bower, John I. Bower, Jr., and Matthew Bower in the amount of \$195,000.
- 2.6 APPROVE TDA CHANGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the TDA change: Fiscal Services - Assistant Account Manager title change to General Accountant.

Mrs. Burke recessed the Commissioners' Meeting at 10:07 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Beth A. Johnston as full time replacement Deputy Director/Accounting Manager - Pay grade 12 - \$61,685.09/annually effective 8/09/09.
- 3.3 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Brandy R. Clemens as full time replacement General Accountant - Pay grade 9 - \$36,360.07/annually effective 7/20/09.
- 3.4 PRE RELEASE CENTER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Leah H. McLaughlin as full time replacement Female Resident Supervisor/Cook - Pay grade 5 - \$13.12/hour effective 7/12/09.
- 3.5 DPS - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Brian N. Robertson as full time replacement Telecommunicator I/Relief - Pay grade 5 - \$13.12/hour effective 7/13/09.
- 3.6 INFORMATION SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Mark V. Colton as full time replacement Programmer Analyst I - Pay grade 8 - \$33,894.31/annually effective 7/13/09.
- 3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:08 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:08 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized the following Employee of the Quarter award winners:

Base System: Thomas Banzhaf.

Ann Gehret, who nominated him, spoke to his attributes.

Senior System: Paulette Clementoni.

Kevin Way spoke on behalf of her outstanding services.

Judge Butts gave comments on her abilities.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, July 14, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:18 a.m.