

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



48 WEST THIRD STREET  
WILLIAMSPORT PA 17701

**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## Minutes of the Meeting of July 8, 2010

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Assistant Solicitor Landon - Present

### 1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

***Mrs. Burke recessed the Commissioners' Meeting at 10:03 a.m.***

Mrs. Burke CDBG Public Hearing for FFY 2007, FFY 2009, and CDBG-ARRA Programs

Bill Lowthert presented the background on the items for this public hearing.

Dave Rupert, Muncy Creek Township Supervisor, thanked the Commissioners for assisting with this project.

Mrs. Burke closed the public hearing at 10:05 a.m.

***Mrs. Burke reconvened the Commissioners' Meeting at 10:05 a.m.***

### 2.0 ACTION ITEMS

2.1 APPROVE BUDGET MODIFICATION TO FFY 2007 CDBG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the County's FFY 2007 CDBG program reducing grant funds to the Montgomery Well and Treatment Project by \$5,000 and funding the Muncy Creek Township bridge replacement project with \$5,000.

2.2 APPROVE BUDGET MODIFICATION TO FFY 2009 CDBG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the County's FFY 2009 CDBG program reducing grant funds to the Montgomery Well and Treatment Project by \$81,380 and funding the Muncy Creek Township bridge replacement project with \$53,779 and the Old Lycoming Township Sanitary Sewer Lateral project with \$27,601.

2.3 APPROVE BUDGET MODIFICATION TO CDBG-ARRA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved budget modification to the County's CDBG-ARRA Program reducing grant funds to the Porter Township Lincoln Avenue Sanitary Sewer project by \$25,191 and funding the Muncy Creek Township Bridge replacement project with \$25,191.

2.4 APPROVE LICENSING RENEWAL WITH CDW-G. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 3<sup>rd</sup> year of licensing renewal with CDW-G for Microsoft Enterprise software in the amount of \$108,386.60.

2.5 APPROVE CONTRACT WITH DEERE & COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract with Deere & Company for 2010 John Deere tractor and accessories from state contract in the amount of \$29,900.99.

2.6 APPROVE CHILD WELFARE CONTRACTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following child welfare services contracts for the period July 1, 2009 through June 30, 2010:

<b>Provider:</b>	<b>Rate range:</b>
NHS Pennsylvania (Northwestern Human Services)	
Foster care services:	\$28.72 - \$90.00/day.
North Penn Comprehensive Health Services (Laurel Youth Services)	
Foster care, Residential and Treatment services:	\$43.14 to \$239.77/day.
PA Treatment and Healing (PATHS)	
Foster care and Group Home services:	\$49.00 to \$140.00/day.
Rejoice, Inc.	
Foster care services:	\$61.80 to \$80.26/day.

2.7 APPROVE PSA WITH R. BRUCE MANCHESTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with R. Bruce Manchester in the amount of \$5,000.

2.8 APPROVE AMENDMENT TO BRYERTECH ROOFING AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Bryertech Roofing.

2.9 APPROVE PSA WITH LAND STUDIES INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

professional service agreement with Land Studies, Inc. in the amount of \$280,000 for a period of three years.

*Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.*

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 REGISTER & RECORDER - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved promotion of Kimber I. Moore as full time replacement Clerk III - Pay grade 4 - \$13.01/hour effective 7/11/10.
- 3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Shakeena B. Lee as part time replacement Female Resident Supervisor - Pay grade 6 - \$13.61/hour effective 7/12/10, not to exceed 1,000 hours annually.
- 3.4 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Rodney L. Heindel as part time replacement Zoning Officer - Pay grade 7 - \$14.88/hour effective 7/12/10, not to exceed 1,000 hours annually.
- 3.5 ASSESSMENT - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Cassandra M. Tompkins as part time replacement Chief Assessor - pay grade 5 - \$12.00/hour effective 7/12/10, not to exceed 1,000 hours annually.
- 3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:13 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:13 a.m.
- 4.2 APPOINT CHIEF ASSESSOR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), appointed Cassandra M. Tompkins as Chief Assessor in Lycoming County.
- 4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr Larson and seconded by Mr. Wheeland and passed (3-0), adjourned adjourned the Board of Assessment Appeals at 10:13 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:13 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Rachelle Ricotta announced the corridor plan meetings to be held July 20 in Montgomery and & July 21 in Williamsport.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, July 15, 2010.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:25 a.m.