

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

Telephone: (570) 320-2124
Fax: (570) 320-2127

48 WEST THIRD STREET
WILLIAMSPORT PA 17701

www.lyco.org
county.commissioners@lyco.org

Minutes of the Meeting of July 2, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Read - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE PSA WITH JEFFREY YATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract renewal with Jeffrey Yates to serve as special juvenile prosecutor.

2.2 APPROVE AGREEMENTS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with the following for JPO:
(Marnie Hecknauer)
Crossroads Counseling.
Neuropsychological Services at Clear Vision.
Behavioral Specialists Inc.
Community Solutions, Inc.
Genesis House.

2.3 APPROVE RENEWAL WITH CDW-G. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved

maintenance renewal with CDW-G for Adobe Acrobat Standard & Professional support for 1 year in the amount of \$105.91.

- 2.4 APPROVE AGREEMENT WITH RODATA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved support agreement renewal from RoData in the amount of \$700.
- 2.5 APPROVE CORRECTION TO AGREEMENT WITH MICROSOFT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved correction to agreement with Microsoft increasing the amount to \$109,334.67.
- 2.6 APPROVE ANNUAL HAZ MAT ASSESSMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the annual County hazardous materials emergency response program assessment.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to agreement with Larson Design Group to extend contract for EOC expansion by 60 days.
- 2.8 APPROVE PCCD GRANT RECEIPT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant receipt from PCCD in the total amount of \$309,840 for three years for Lycoming County Intermediate Punishment Program.
- 2.9 APPROVE SUB CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with West Branch Drug & Alcohol for Defendant Diversion through Treatment (DDT) in the amount of \$356,858.
- 2.10 AWARD CONTRACTS FOR INMATE DETENTION SUPPLIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract on a per item basis for inmate detention supplies and clothing to Robinson Textiles, Bob Barker and Uniforms Mfg.
- 2.11 APPROVE PSA WITH LARAN BRONZE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Laran Bronze in the amount of \$20,400.
- 2.12 APPROVE AGREEMENT WITH EAST LYCOMING SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with East Lycoming School District to provide tax collection services for Penn Township school real estate tax bills.
- 2.13 APPROVE AGREEMENT WITH SOUTH WILLIAMSPORT SCHOOL DISTRICT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with South Williamsport Area School

District to provide tax collection services for Armstrong Township school real estate tax bills.

2.14 APPROVE PSA WITH BETSY YOST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Betsy Yost in the amount of \$25/hour.

Mrs. Burke recessed the Commissioners' Meeting at 10:13 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 RMS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Kyle N. Snyder as full time replacement Equipment Operator - Pay grade 6 - \$14.28/hour effective 9/1/09, and Jeffrey M. Lynch as full time replacement Equipment Operator - Pay grade 5 - \$13.12/hour effective 7/7/09.

3.3 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Marti L. Pfirman as full time replacement Fiscal Technician - Pay grade 5 - \$13.12/hour effective 7/06/09.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:14 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for Elm Park Lighting.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, July 7, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:15 a.m.