

**COMMISSIONERS**

REBECCA A. BURKE  
*Chairperson*

ERNEST P. LARSON  
*Vice-Chairman*

JEFF C. WHEELAND  
*Secretary*



FRED F. MARTY  
*Chief Clerk*  
*Director of Administration*

E. EUGENE YAW  
*Solicitor*

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**Minutes of the Meeting of  
June 26, 2008**

Commissioner Burke - Absent  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Yaw - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Larson convened the Commissioners Meeting at 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Larson opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE HAP PLAN. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved 2008-2009 Homeless Assistance Program pre expenditure plan in the amount of \$212,117.

2.2 APPROVE HAP PLAN. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved amendment to 2007-2008 Homeless Assistance Program pre expenditure plan.

2.3 APPROVE PSA WITH DAWN SWEELY. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional service agreement with Dawn Sweely for transcription services for the Zoning Hearing Board.

2.4 APPROVE CONTRACT WITH G4S JUSTIC SERVICES INC. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved contract with G4S Justice Services, Inc. for the juvenile probation office.

- 2.5 APPROVE CONTRACT RENEWALS FOR JPO. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved contract renewals with the following for the juvenile probation office.:
- BSI, (Behavioral Specialists, Inc.).
  - Crossroads Counseling, Inc.
  - Genesis House, Inc.
  - Neuropsychological Services at Clear Vision, LLC.
  - Stocki & Neil Counseling Associates, PC.
- 2.6 APPROVE PCORP INVOICE. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved the invoice from PCoRP for the premium for 2008 - 2009 liability and property insurance in the amount of \$200,428.00.
- 2.7 APPROVE AMENDMENT TO G.E. BETZ CONTRACT. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved amendment number 1 to the 2008 contract with G. E. Betz for WWDCOC Chemicals.
- 2.8 AWARD CONTRACT TO SHAW AMERICAN PLASTIC PIPE & SUPPLY LLC. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved contract for HDPE and PVC pipe and accessories to Shaw American Plastic Pipe & Supply, LLC in the amount of \$54,317.43.
- 2.9 APPROVE AGREEMENT WITH COMMONWEALTH EQUIPMENT CORP. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved agreement for equipment rental with Commonwealth Equipment Corporation.
- 2.10 APPROVE PSA WITH JACKIE MOTTER. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional services agreement with Jackie Motter for Breaking Barriers Program.
- 2.11 APPROVE PSA WITH DAWN ZIMMERMAN. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional services agreement with Dawn Zimmerman for Breaking Barriers Program.
- 2.12 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional services agreement with Simplex Grinnell.
- 2.13 APPROVE PSA WITH EHRLICH PEST CONTROL. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional services agreement with Ehrlich Pest Control.
- 2.14 APPROVE PSA WITH BETSY YOST. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), approved professional

services agreement with Betsy Yost for GED Monitoring services for a period of one year.

2.15 AWARD CONTRACT TO FEESERS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), awarded contract for food items on a per item basis to Feeser's.

2.16 AWARD CONTRACT TO KEYCO. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), awarded contract for food items on a per item basis to Keyco.

***Mr. Larson recessed the Commissioners' Meeting at 10:12 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Debra D. Vogt as full time replacement Female Resident Supervisor - Pay grade 5 - \$12.80/hour effective 6/29/08.

3.3 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Jessica L. Clayton as part time replacement Female Resident Supervisor - Pay grade 5 - \$11.90/hour effective 6/29/08, not to exceed 1,000 hours annually.

3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:13 a.m.

### **4.0 BOARD OF ASSESSMENT APPEALS**

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Larson convened the Board of Assessment Appeals at 10:13 a.m.

4.2 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the listing of 221 real estate change of value notices.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Wheeland and seconded by Mr. Larson and passed (3-0) adjourned the Board of Assessment Appeals at 10:14 a.m.

***Mr. Larson reconvened the Commissioners' Meeting at 10:14 a.m.***

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Dave Bonus announced that LCRMS is requesting bids for tire recycling.

5.2 Dave Bonus introduced the following new employees:

Nathan Earnest.

Wesley Kahl.

Jeff Tompkins introduced the following new employees:

Rick Livermore.

Joseph Kyle.

Tim Mahoney introduced the following new employees:

Tiffany Ruppert.

Jim Pfleegor.

Deb Vogt.

**6.0 PUBLIC COMMENT.** Mr. Larson opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport voiced his concern about the recycling program, and wants it to be expanded.

Glen Thompson, republican candidate for the 5<sup>th</sup> congressional district was introduced.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Larson announced the next regularly scheduled meeting as a work session on Tuesday, July 1, 2008.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Wheeland and seconded by Mr. Larson and passed (2-0), adjourned the Commissioners' Meeting at 10:21 a.m.