

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of June 25, 2009

Commissioner Burke - Present
Commissioner Larson - Absent
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2009-35. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-35 for KOZ for Airport Bus Park extension.

2.2 ADOPT RESOLUTION 2009-36. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-36 for KOZ for Timberend extension.

2.3 ADOPT RESOLUTION 2009-37. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-37 for KOZ for Lycoming Center extension.

2.4 ADOPT RESOLUTION 2009-38. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-38 for KOZ for MIPP 2 extension.

- 2.5 ADOPT RESOLUTION 2009-39. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-39 for KOZ for Turkey Run (Grizzly) extension.
- 2.6 ADOPT RESOLUTION 2009-40. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted the resolution 2009-41 for KOZ for Timber Run Industrial Park extension.
- 2.7 ADOPT RESOLUTION 2009-41. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-40 for KOZ for River Valley Commerce Park North extension.
- 2.8 ADOPT RESOLUTION 2009-42. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), adopted resolution 2009-42 for KOZ for River Valley Commerce Park South extension.
- 2.9 AWARD CONTRACT FOR FOOD ITEMS . A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved contract for Food Items on a per item basis to the following: (Mya Toon) Keyco Distributors.
Feesers, Inc.
- 2.10 APPROVE SUB CONTRACT WITH STEP. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved Subrecipient Contract with STEP for Child Care Information Services.
- 2.11 APPROVE DDT GRANT RECEIPT. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved Defendant Diversion through Treatment grant receipt from PCCD in the amount of \$356,858.
- 2.12 APPROVE AMENDMENT TO MACTEC AGREEMENT. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved amendment to agreement with MACTEC extending it to September 30, 2009.
- 2.13 APPROVE MICROSOFT ENTERPRISE LICENSING AGREEMENT. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved Microsoft Enterprise Licensing agreement renewal in the amount of \$106,373.58.
- 2.14 APPROVE GRANT RECEIPT FROM STATE JUSTICE INSTITUTE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved grant receipt from State Justice Institute in the amount of \$16,000.
- 2.15 APPROVE PSA WITH GLACIER CONSULTING, INC. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved professional service agreement with Glacier Consulting, Inc. in the amount \$14,100.

- 2.16 APPROVE FOSTER CARE PROVIDER CONTRACTS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the following Foster Care Provider contracts for the period July 1, 2008 through June 30, 2009:
CONCERN in the amount of \$33.76 to \$188.70/day.
Youth Services Agency in the amount of \$146.00 to \$152.00/day.
- 2.17 APPROVE AMENDMENT TO CONTRACT WITH FAMILY CARE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved Amendment #1 to the FY 08-09 Family Care for Children and Youth Inc foster care contract to include the Visitation Program at a per diem rate of \$32.74.
- 2.18 APPROVE AMENDMENT TO CONTRACT WITH COMMUNITY ALLIANCE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved Amendment #1 to the FY 08-09 Human Services Development Fund contract with Community Alliance for Progressive Positive Action (CAPPA) in the amount of \$5,000 to provide additional life skills education services, increasing the total contract amount to \$15,000.
- 2.19 APPROVE INTEGRATED CHILDREN'S SERVICES PLAN CONTRACT. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved FY 08-09 Integrated Children's Services Plan contract with West Branch Drug and Alcohol Abuse Commission in the amount of \$10,000 for integrated children services planning and development.
- 2.20 AWARD CONTRACT TO FORRER SUPPLY COMPANY, INC. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), awarded contract to Forrer Supply Company, Inc. for 2009 listing of HDPE and PVC Pipe and Accessories in the amount of \$109,522.43.
- 2.21 APPROVE AGREEMENT WITH WILLIAM J. MIELE. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved renewal of agreement with William J. Miele to serve as Public Defender in the amount of \$72,000/annually.

Mrs. Burke recessed the Commissioners' Meeting at 10:13 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved Marti L. Pfirman as full time replacement Fiscal Technician - Pay grade 5 - \$13.12/hour

effective 6/29/09 subject to successful completion of employment process.

3.3 FISCAL SERVICES - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved the promotion of Shari L. Ulsamer as full time replacement Fiscal Technician - Pay grade 5 - \$13.12/hour effective 6/29/09.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:14 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:14 a.m.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 30, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:14 a.m.

ATTEST:

Chief Clerk