

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



48 WEST THIRD STREET
WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

Telephone: (570) 320-2124
Fax: (570) 320-2127

www.lyco.org
county.commissioners@lyco.org

Minutes of the Meeting of June 24, 2010

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:00 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO FEESER'S. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for food products on a per item basis to Feeser's Inc.
- 2.2 AWARD CONTRACT TO KEYCO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for food products on a per item basis to Keyco Distribution.
- 2.3 AWARD CONTRACT TO ROBINSON TEXTILES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for inmate detention supplies & clothing on a per item basis to Robinson Textiles.
- 2.4 AWARD CONTRACT TO BOB BARKER COMPANY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for inmate detention supplies & clothing on a per item basis to Bob Barker Company.

- 2.5 APPROVE HAP BUDGET. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved budget for the Homeless Assistance Program (HAP) funding for Fiscal Year 2010-2011 in the amount of \$190,593.
- 2.6 APPROVE SUB CONTRACT WITH UNITED WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the subrecipient monitoring contract for the Homeless Assistance Program grant with Lycoming County United Way in the amount of \$190,593.
- 2.7 APPROVE SUB CONTRACT WITH UNITED WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient monitoring contract for the Grace Street Shelter with Lycoming County United Way from Act 137 funds in the amount of \$100,000.
- 2.8 APPROVE PSA WITH JEFF YATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Jeff Yates, Special Prosecutor.
- 2.9 APPROVE PSA WITH GEORGE JR. REPUBLIC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with George Jr. Republic of PA for JPO for 2009-2010 year.
- 2.10 AWARD CONTRACT TO WENTZ & WEBSTER, LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for primary consultant engineer for PCD to Wentz & Webster, LLC.
- 2.11 AWARD CONTRACT TO BASSETT ENGINEERING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract for backup consultant engineer for PCD to Bassett Engineering.
- 2.12 APPROVE EMERGENCY MANAGEMENT PERFORMANCE GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Emergency Management Performance Grant agreement in the amount of \$90,221.
- 2.13 APPROVE EXTENSION TO WILLIAMS/TRANSCO AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved extension of agreement with Williams/Transco for use of the Transco radio shelter and tower outside Salladasburg.
- 2.14 APPROVE MOU WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Memorandum of Understanding (MOU) with the City of Williamsport for the 2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

- 2.15 APPROVE APPLICATION FOR JAG PROGRAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.
- 2.16 APPROVE PSA WITH EDWARD RYMSZA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Edward Rymza for legal counsel services for Heath Gray.
- 2.17 AWARD CONTRACT TO W.W. ENGINE & SUPPLY, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract to W. W. Engine & Supply, Inc. for water truck in the total amount of \$171,541.12.
- 2.18 APPROVE PSA WITH ANDREA PULLIZZI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional services agreement for conflict attorney with Andrea Pulizzi not to exceed \$25,000/annually.
- 2.19 APPROVE PSA WITH JAMES PROTASIO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional services agreement for conflict attorney with James Protasio not to exceed \$35,000/annually.

Mr. Wheeland recessed the Commissioners' Meeting at 10:17 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present. Treasurer Rupert was present for item 3.5. Prothonotary Burd was present for item 3.6.
- 3.2 RMS - OPERATIONS - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Jordan T. Fazio as full time replacement Equipment Operator - Pay grade 5 - \$13.45/hour effective 6/29/2010.
- 3.3 RMS - OPERATIONS - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Steven S. Gilbert as full time replacement Equipment Operator - Pay grade 5 - \$13.45/hour effective 6/29/2010.
- 3.4 PUBLIC DEFENDER - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Kirsten A. Gardner as full time replacement Assistant Public Defender - Union - \$49,752.50/annually effective 7/12/2010.
- 3.5 TREASURER - A motion by Mrs. Rupert and seconded by Mr. Larson and passed (4-0), approved Tyanne L. Martz as part time replacement Clerk I - Pay grade 2 - \$9.67/hour effective 6/28/2010, not to exceed 1,000 hours annually.

3.6 PROTHONOTARY - A motion by Mr. Burd and seconded by Mr. Larson and passed (4-0), approved Jessica M. Kramer as full time replacement Legal Data Entry Operator - Pay grade 4 - \$12.32/hour effective 6/28/2010.

3.7 PRE RELEASE - A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), approved Amanda R. Shaner as full time replacement resident Supervisor - Pay grade 5 - \$13.45/hour effective 6/27/2010.

3.8 ADJOURN SALARY BOARD. A motion by Mrs. Miller and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:20 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:20 a.m.

4.2 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved 86 real estate change of value notices.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. and seconded by Mr. and passed (2-0), adjourned the Board of Assessment Appeals at 10:21 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:21 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented the following service awards:
10 years: Dave Strayer RMS.
 Fran Swartz Treasurer.
20 years: Roxanne Grieco HR.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 29, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:22 a.m.