

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of June 18, 2009

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE MOU WITH STEP, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved memorandum of understanding with STEP, Inc. regarding Shared Ride Transit Services.
- 2.2 ADOPT RESOLUTION 2009-32. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2009-32 authorizing STEP to submit electronic grant agreements to PennDot.
- 2.3 ADOPT RESOLUTION 2009-33. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted resolution 2009-33 for submittal of STAG grant application to the US EPA.
- 2.4 APPROVE AGREEMENT WITH BLOOMSBURG UNIVERSITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved internship agreement with Bloomsburg University for a period of five years.

- 2.5 APPROVE AGREEMENT WITH PENNDOT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved supplemental reimbursement agreement No.031931-A (revised) with PennDOT in the amount of \$2,237,202 for the Susquehanna Riverwalk Project.
- 2.6 ADOPT RESOLUTION 2009-34. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adopted Resolution 2009-34 for execution of supplemental reimbursement agreement no. 031931-A (revised).
- 2.7 APPROVE GRANT TO HEPBURN TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved county liquid fuels grant to Hepburn Township in the amount of \$12,500 for the Klump Road Bridge emergency repairs.
- 2.8 APPROVE SALE TO HIGHWAY EQUIPMENT & SUPPLY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved sale of 2004 Excavator to Highway Equipment & Supply Company for the guaranteed repurchase amount of \$92,532.
- 2.9 APPROVE SOLID WASTE PERMIT MODIFICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved solid waste permit modification submittal to DEP.
- 2.10 APPROVE AGREEMENT WITH PRIORITY DISPATCH CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement with Priority Dispatch Cooperation.
- 2.11 APPROVE RENEWAL WITH SMARTNET. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal invoice from ePlus for one year renewal of Smartnet for the core network switch in the amount of \$8,694.48 off a COSTARS-3 contract.
- 2.12 APPROVE INVOICE FROM BURSTEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice from Burstek in the amount of \$2,400 for one year.
- 2.13 APPROVE PSA WITH SIRIUS COMPUTER SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional services agreement with Sirius Computer Solutions in the amount of \$29,700.97.
- 2.14 APPROVE INVOICE FOR DCD OFFSET REPAIR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice for DCD Offset Repair in the amount of \$3,999 for one year.
- 2.15 APPROVE RENEWAL AGREEMENTS WITH WINDSTREAM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal agreements with Windstream in the monthly amount of

\$1,131.34 for a period of 60 months for the following contracts: 20090656116, 20090656120, 20090655918, 20090555617.

- 2.16 APPROVE AMENDMENT 2 TO PSA WITH SMITH RADIO LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment 2 to the professional service agreement with Smith Radio, LLC extending it to 9/30/09.
- 2.17 APPROVE PSA WITH JOHN PIETROVITO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with John Pietrovito, Esq. in the amount of \$50/hour.
- 2.18 APPROVE PSA WITH DAWN ZIMMERMAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Dawn Zimmerman not to exceed \$3,000.
- 2.19 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Simplex Grinnell in the amount of \$1,148.
- 2.20 APPROVE PSA WITH SUSAN BROWNING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement with Susan Browning not to exceed \$1,000.
- 2.21 APPROVE SUB AGREEMENT WITH UNITED WAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved subrecipient agreement with United Way for Homeless Assistance Program (HAP).
- 2.22 APPROVE RENEWAL OF PSA WITH ANDREA PULIZZI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with Andrea Pulizzi to serve as conflicts attorney.
- 2.23 APPROVE RENEWAL OF PSA WITH JAMES PROTASIO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with James Protasio to serve as conflicts attorney.

Mr. Wheeland recessed the Commissioners' Meeting at 10:23 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Miller was present. District Attorney Linhardt was present.

3.2 DISTRICT ATTORNEY - A motion by Mrs. Miller and seconded by Mr. Larson and passed (4-0), approved Melissa L. Cowles as full time replacement Clerk I - Pay grade 2 - \$10.16/hour effective 6/22/09.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mrs. Miller and passed (3-0), adjourned the Salary Board at 10:24 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:24 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced that LCRMS is requesting bids for equipment tires (2nd time).

5.2 Mya Toon announced that Lycoming County is requesting bids for fencing at the County Farm.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 23, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:25 a.m.