

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



48 WEST THIRD STREET
WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

Telephone: (570) 320-2124
Fax: (570) 320-2127

www.lyco.org
county.commissioners@lyco.org

Minutes of the Meeting of June 17, 2010

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT TO BRYERTECH ROOFING, LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for replacement of the County farm barn/milk house roof coating to BryerTech Roofing, LLC in the amount of \$19,432.40.

2.2 APPROVE HSDF PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Human Service Development Fund (HSDF) pre-expenditure plan for fiscal year 2010-11 in the amount of \$222,917.

2.3 APPROVE MUTUAL AID AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved north central Pennsylvania mutual aid and intergovernmental cooperation agreement.

2.4 APPROVE MOU WITH PORTER TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved memorandum

of understanding with Porter Township for zoning administration services.

2.5 APPROVE CONTRACT WITH REBECCA BURKE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract for employment services with Rebecca Burke effective August 9, 2010 to January 5, 2012.

Mrs. Burke recessed the Commissioners' Meeting at 10:07 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Lisa M. Hornberger as part time replacement Pre-Release Center driver - Pay grade 4 - \$11.45/hour effective 6/21/10.

3.3 PRE-RELEASE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Karey M. Callahan as full time replacement Female Caseworker/Counselor - Pay grade 9 - \$19.11/hour effective 6/27/10.

3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved the reclassification of Ryan C. Barnes as full time Correctional Counselor - Pay grade 9 - \$19.98/hour effective 6/27/10.

3.4 DOMESTIC RELATIONS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Vicki M. Edkin as full time replacement Clerk III - Pay grade 4 - \$12.32/hour effective 6/27/10.

3.4 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Jessica R. Burget as full time replacement Clerk I - Pay grade 2 - \$10.41/hour effective 7/12/10.

3.4 COMMISSIONERS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Rebecca A. Burke as full time replacement Director of Administration - Pay grade 15 - \$89,995.98/annually effective 8/9/10.

3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:08 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:08 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved real estate refund for parcel 43-328-1796.B to Donald & Barbara Hoover in the amount of \$128.08.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:09 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:09 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jeff Tompkins announced that the County is requesting bids for Lycoming County Courthouse water extension for the second time.

5.2 The Commissioners recognized Janine Sheaffer on her retirement.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 22, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.