

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
June 12, 2008**

Commissioner Burke - Present
Commissioner Larson - Absent
Commissioner Wheeland - Present

Assistant Solicitor Landon - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Wheeland and seconded by Mrs. Burke and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT TO ACCURATE RECYCLING CORP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded the OCC(Cardboard) bid to Accurate Recycling Corp. at a price per ton of New York Market (HI side) plus \$7.10 per ton

2.2 APPROVE PERMIT MODIFICATION REQUEST. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved permit modification request to DEP for the landfill.

2.3 APPROVE INVOICE FOR SUNGARD PENTAMATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved invoice for annual software license renewal with Sungard Pentamation in the amount of \$2,630.

2.4 APPROVE INVOICE FOR DCD OFFSET REPAIR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the invoice from DCD Offset Repair in the amount of \$3,999 annually.

- 2.5 APPROVE RENEWAL WITH EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal with ePlus for support and maintenance for network equipment in the amount of \$16,659.09 annually.
- 2.6 APPROVE PSA WITH BOB PAGE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Professional Services Agreement with Bob Page for Training Workshops in the amount of \$3,000.
- 2.7 APPROVE PSA WITH LITTLE LEAGUE SUMMER CAMP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Professional Services Agreement with Little League Summer Camp - Hillsgrove in the amount of \$2,400
- 2.8 APPROVE EMPG GRANT AWARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved FFY 2008 EMPG grant award of \$78,100.
- 2.9 APPROVE CITIZEN CORP GRANT AWARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved FFY 2007 Citizen Corp. grant award of \$18,449.
- 2.10 APPROVE UPDATE TO POLICY 305. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved update to Policy 305 of the Lycoming County Policy & Procedures Manual.

Mrs. Burke recessed the Commissioners' Meeting at 10:23 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), approved John E. Lavelle II as full time replacement Hazard Reduction Planner - Pay grade 8 - \$32,419.24/annually effective 6/15/2008.
- 3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:24 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:24 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Fred Marty introduced a new employee:
Commissioners Office - Fran Mulligan.
- 5.2 Mya Toon announced that Lycoming County is requesting proposals for portable generators.

- 5.3 Mya Toon announced that Lycoming County is requesting proposals for water heater storage tanks.
- 5.4 Mya Toon announced that Lycoming County is requesting bids for cadaver equipment.
- 5.5 Mike McMunn presented packets for the Freedom Team Salute.
- 5.6 The Commissioners presented a JWD to Donald Dymeck, Jr.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 17, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:29 a.m.