

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of June 11, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2009-31. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-31 for submittal of Conservation Works Grant.

2.2 APPROVE HAZ MAT GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Hazardous Materials Response Fund Grant application.

2.3 APPROVE HAP ASSURANCE OF COMPLIANCE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Homeless Assistance Program assurance of compliance to the Department of Public Welfare.

2.4 APPROVE SUB CONTRACT WITH STEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient monitoring contract with STEP for Child Care Resource Developers in the amount of \$5,413,925.

- 2.5 APPROVE NOTICE OF INTENT FOR HPRP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved notice of intent for application for Homelessness Prevention and Rapid Re-housing Program (HPRP).
- 2.6 APPROVE AMENDMENT TO PSA WITH TRACY FINK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the amendment to professional service agreement with Tracy Fink extending it for an additional 40 hours.
- 2.7 APPROVE PSA WITH FRANK J. BERTRAND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Frank J. Bertrand not to exceed \$3,200.
- 2.8 APPROVE PSA WITH TOM BENSON. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Tom Benson not to exceed \$1,200.

Mrs. Burke recessed the Commissioners' Meeting at 10:09 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 RMS - OPERATIONS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Nathan L. Earnest as full time Assistant Operations Supervisor - Pay grade 7 - \$15.60/hour effective 6/14/09.
- 3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:10 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:10 a.m.
- 4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate refund to Williams Castle, parcel 50-001-108; refund amounts:
- 2004 \$440.61.
 - 2005 \$341.95.
 - 2006 \$341.95.
 - 2007 \$341.95.
 - 2008 \$341.95.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned adjourned the Board of Assessment Appeals at 10:10 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 21q REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that LCRMS is requesting bids for can densifier.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 16, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:11 a.m.