

Commissioners:  
**REBECCA A. BURKE**  
*Chairperson*  
**ERNEST P. LARSON**  
*Vice-Chairman*  
**JEFF C. WHEELAND**  
*Secretary*



**FRED F. MARTY**  
*Chief Clerk*  
*Director of Administration*

**THOMAS C. MARSHALL**  
*Solicitor*

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## **Minutes of the Meeting of June 4, 2009**

Commissioner Burke - Present  
Commissioner Larson - Present  
Commissioner Wheeland - Present

Solicitor Marshall - Present

### **1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

### **2.0 ACTION ITEMS**

2.1 SALE OF SURPLUS EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following regarding sale of surplus equipment bids opened 6/2/09:

- Item 1: REJECT ALL BIDS.
- Item 2: NO BIDS RECEIVED.
- Item 3: Auto Wholesalers Truck & Equip. \$67,777.
- Item 4: Auto Wholesalers Truck & Equip. \$2,177.
- Item 5: B&C Auto Wreckers \$3,875.
- Item 6: Harris L. Staggert \$1,101.
- Item 7: Harris L. Staggert \$1,101.
- Item 8: Harris L. Staggert \$1,101.
- Item 9: Harris L. Staggert \$1,101.
- Item 10: Harris L. Staggert \$1,101.
- Item 11: Harris L. Staggert \$1,101.

- 2.2 APPROVE MOU WITH CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved MOU with the City of Williamsport regarding DOJ grant application.
- 2.3 APPROVE AMENDMENT TO 2008 CDBG PSA WITH SEDA COG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to the FFY 2008 CDBG Professional Services Agreement between the County and SEDA-COG.
- 2.4 APPROVE AMENDMENT TO SUB CONTRACT WITH HABITAT FOR HUMANITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment to the FFY 2008 Sub-recipient Agreement between the County and Greater Lycoming Habitat for Humanity.
- 2.5 APPROVE CDBG-ARRA GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved CDBG-ARRA grant application to DCED.
- 2.6 ADOPT RESOLUTION 2009-29. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-29 for grant application.
- 2.7 APPROVE CONTRACT RENEWALS FOR JPO. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved contract renewals with the following:  
Perseus House.  
Susquehanna House.  
Alternate Rehabilitation Communities.  
Tioga County.
- 2.8 APPROVE RENEWAL WITH EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual renewal with ePlus in the amount of \$800.10 for one year, off of CoStar's contract.
- 2.9 APPROVE RENEWAL WITH ESKER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved renewal of software support agreement with Esker in the amount of \$594 for one year.
- 2.10 APPROVE RIGHT-OF-WAY AGREEMENT WITH UGI. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Right-of-Way agreements with UGI for the County Farm.
- 2.11 ADOPT RESOLUTION 2009-28. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2009-28 in support of CCAP.
- 2.12 APPROVE POLICY 106. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Policy 106 - Employee Protection (Whistleblower) - of the County Policy & Procedures Manual.

*Mrs. Burke recessed the Commissioners' Meeting at 10:10 a.m.*

**3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 COURTS - DJ CARN - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Dianna Y. Caskey as full time Clerk III - Pay grade 4 - \$12.02/hour effective 6/14/09.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:11 a.m.

*Mrs. Burke reconvened the Commissioners' Meeting at 10:11 a.m.*

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 The Commissioners presented the following service pins:  
30 years:  
    Duane Laylon.  
20 years:  
    Beth Stugart.  
    Christie Shimp.

**6.0 PUBLIC COMMENT.** Mrs. Burke opened the floor to public comment and none were received.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, June 9, 2009.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.