

Commissioners:

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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**Minutes of the Meeting of
May 27, 2010**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 AWARD CONTRACT TO BUTTERCRUST BAKERIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract for bread products to Buttercrust Bakeries.
- 2.2 APPROVE CONSENT TO ASSIGNMENT OF CONTRACTS A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved request for consent to assignment of contract(s) from Digital Solutions Incorporated (DSI) and Inmate Telephone Incorporated (ITI).
- 2.3 AWARD CONTRACT TO SPECTOR MANUFACTURING INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved to Spector Manufacturing, Inc. for 75 cubic yard transfer trailer in the amount of \$42,913.
- 2.4 APPROVE HAZ MAT ASSESSMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved annual hazard materials assessment.

- 2.5 APPROVE HAZ MAT RESPONSE FUND ELIGIBILITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved hazard materials response fund eligibility to PEMA.
- 2.6 APPROVE PSA WITH SIRIUS COMPUTER SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement for maintenance of hardware and software on the AS400 with Sirius Computer Solutions in the amount of \$20,533.60 for one year.
- 2.7 APPOINT TO LIBRARY SYSTEMS BOARD (HERSHBERGER). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), appointed to the Library Systems Board with term expiration 12/31/2011.
- 2.8 APPROVE RENEWAL OF PSA WITH WILLIAM MIELE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved renewal of professional service agreement with William Miele as chief public defender in the amount of \$72,000/annually.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Monica Laird as full time replacement Female Relief Correctional Officer/Cook - COI - \$12.64/hour effective 6/7/10.
- 3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Levi R. Hilker as full time replacement Correctional Officer/Relief - COI - \$12.64/hour effective 6/7/10.
- 3.4 PUBLIC DEFENDER - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Sara E. Dest as full time replacement Paralegal - Pay grade 7 - \$15.97/hour effective 6/7/10.
- 3.5 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:07 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:07 a.m.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, June 1, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:08 a.m.