

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

Telephone: (570) 320-2124
Fax: (570) 320-2127

48 WEST THIRD STREET
WILLIAMSPORT PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 21, 2009**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM COUNTY PRIDE DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 21, 2009, as "County Pride Day" in honor of the County's Odyssey of the Mind Teams
- 2.2 APPROVE AMENDMENT 1 TO PSA WITH PC SCALE TOWER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 1 to professional service agreement with PC Scale Tower.
- 2.3 APPROVE GRANT APPLICATION TO PEMA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved grant application to PEMA for radiation emergency response funds (RERF) in the amount of \$5,962.
- 2.4 REJECT BIDS FOR PRISON HVAC SYSTEM. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), rejected bids opened May 12, 2009, for mechanical portion of the Prison HVAC System.

2.5 AWARD CONTRACT TO STROEHMANN'S. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract for bread products to Stroehmann's.

2.6 APPROVE MOU WITH US MARSHALLS SERVICE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the MOU with the US Marshals Service District Fugitive Apprehension Task Force.

2.7 APPROVE POLICY 913. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved new policy 913 -Voice Activated Alarm System - of the County policy and procedures manual.

Mrs. Burke recessed the Commissioners' Meeting at 10:27 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:27 a.m.

4.2 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 1840 real estate change of value notices.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:18 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:28 a.m.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 26, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.