

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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FRED F. MARTY
Chief Clerk
Director of Administration

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**Minutes of the Meeting of
May 20, 2010**

Commissioner Burke - Absent
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE WORK ORDER 2 FOR WATS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved work order 2 for agreement with PA DoT for the FY 2009-2010 Williamsport Area Transportation Study (WATS) unified planning work program in the amount of \$164,650.
- 2.2 AOPT RESOLUTION 2010-16. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Resolution 2010-16 for agreement with PA DoT.
- 2.3 APPROVE AMENDMENT TO DELTA DEVELOPMENT CONTRACT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Delta Development for preparation of TIGER II grant application.
- 2.4 APPROVE GRANT AGREEMENT FOR RERF. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved grant

agreement with PEMA for radiation emergency response fund (RERF) grant in the amount of \$5,962.

- 2.5 APPROVE CONSENT FOR REASSIAGNMENT FOR JAG. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved consent by JAG local jurisdiction pertaining to grant funds reassignment for the PA Council of Chief JPOs.
- 2.6 APPROVE TRAVEL EXPENSE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the travel expense of District Judge Mench in the amount of \$36.45.
- 2.7 APPROVE GP-3 PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved GP-3 air quality permit for the mobile crusher to DEP.
- 2.8 APPROVE AMENDMENT TO OSCAR GUERRERO-KEES PSA. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment to agreement with Oscar G. Guerrero-Kees for Spanish interpretation services made retroactive to August 24, 2009.

Mr. Wheeland recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present via conference call.
- 3.2 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Jamie L. Shoemaker as full time replacement Correctional Officer I/ Relief - COI - \$12.64/hour effective 5/24/10.
- 3.3 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Zachary G. Balliet as full time replacement Correctional Officer I/ Relief - COI - \$12.64/hour effective 5/24/10.
- 3.4 PRISON - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Zachary E. Martin as full time replacement Correctional Officer I/ Relief - COI - \$12.64/hour effective 5/24/10.
- 3.5 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved reclassification of Bernard W. Weikel as full time Work Crew Foreman - Pay grade 8 - \$18.73/hour effective 5/30/10.
- 3.6 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved reclassification of Rachelle A. Ricotta

as full time Community Development /Lead Planner - Pay grade 10 - \$41,503.07/annually effective 5/30/10.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:10 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:10 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved real estate refund for parcel 29-171-106 to Richard Hamilton Jr. in the amount of \$20.61.

4.3 APPROVE CHANGE OF VALUE NOTICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the 550 real estate change of value notices.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. and seconded by Mr. and passed (2-0), adjourned the Board of Assessment Appeals at 10:11 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:11 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michele McDermott announced Lycoming County is requesting bids for inmate detention supplies and clothing.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and the following were received:

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 25, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:14 a.m.