

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

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**Minutes of the Meeting of
May 15, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM PEACE OFFICER'S MEMORIAL DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 15, 2008, as Peace Officers' Memorial Day in Lycoming County..

2.2 PROCLAIM EMS WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 18-24 as EMS Week in Lycoming County.

2.3 APPROVE AGREEMENT WITH SULLIVAN COUNTY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Inter County Cooperative Agreement with Sullivan County for 9-1-1 Services.

2.4 APPROVE AGREEMENT WITH CLYDE PEELING'S REPTILELAND. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Clyde Peeling's Reptileland in the amount of \$340.50.

- 2.5 APPROVE AGREEMENT WITH GEISINGER MEDICAL CENTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved lease agreement with Geisinger Medical Center in the amount of \$100/month.
- 2.6 APPROVE AGREEMENT WITH MARKS, MCLAUGHLIN, DENNEHY, AND MARKS JR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreement with Robert L. Marks, John McLaughlin, Michael Dennehy, & Robert L. Marks, Jr. in the amount of \$75/hearing for PD's Office.
- 2.7 APPROVE INVOICE FROM SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 1 year contract with Simplex Grinnell in the amount of \$244.
- 2.8 APPROVE AGREEMENT WITH KEYSTONE STAFFING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Keystone Staffing.
- 2.9 APPROVE REVISION TO LETTER OF MUTUAL CONSENT WITH DEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved revision to agreement dated April 17, 2008, to allow for local match calculations per the PA DEP on a Letter of Mutual Consent Agreement.
- 2.10 APPROVE LANDFILL CAPACITY EXPANSION PERMIT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved submission to DEP for fields 11 & 12 inclusion in the Landfill Capacity Expansion Permit.
- 2.11 APPROVE AGREEMENT WITH PROTECH MONITORING SERVICES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with ProTech Monitoring Services.
- 2.12 APPROVE RENEWAL WITH EPLUS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved annual renewal with ePlus for software support for Sniffer Portable in the amount of \$1,471.35.
- 2.13 APPROVE HAZ MAT RESPONSE FUND GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved 2008/2009 PA Haz Mat Response Fund Grant Application in the amount of \$33,455.
- 2.14 APPROVE SHARED RIDE PROGRAM AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Shared Ride Program Agreement with PennDOT in the amount \$69,801.
- 2.15 ADOPT RESOLUTION 2008-18. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2008-18 declaring surplus property.

- 2.16 APPROVE CONTRACT WITH OUR TOWNS 2010. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient contract with Our Towns 2010 in the amount of \$130,000.
- 2.17 ADOPT RESOLUTION 2008-19. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2008-19 authorizing signatures for M&T bank.

Mrs. Burke recessed the Commissioners' Meeting at 10:24 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 RMS - BUSINESS OFFICE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Michelle L. Koser as full time replacement Clerk III/Weighmaster - Pay grade 4 - \$11.73/hour effective 5/18/08.
- 3.3 DPS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Mark T. Miller reclassification to full time Telecommunicator 1 - Pay grade 6 - \$13.93/hour effective 5/18/08.
- 3.4 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:25 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:25 a.m.
- 4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate refunds:
- | | | | |
|------------|---------------|-----------|-----------|
| 51-001-679 | John Ohnmeiss | 2008 | \$238.49. |
| 44-335-141 | Carl Barto | 2007 | \$220.08. |
| 71-002-111 | Brodart Inc. | 2007 | \$132.29. |
| 71-002-115 | Brodart Inc. | 2007 | \$152.08. |
| 71-002-116 | Brodart Inc. | 2007-2008 | \$297.07. |
- 4.3 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the following real estate exemption:
- Parcel 24-210-147.A Lewis Township.

4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. Mrs. Burke adjourned the Board of Assessment Appeals at 10:26 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:26 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Mya Toon announced that Lycoming County is requesting bids for surplus equipment items and lots.
- 5.2 Mya Toon announced that Lycoming County is requesting bids for food products at the Prison & Pre Release Center.
- 5.3 John Yingling announced that LCRMS is requesting proposals for corrugated cardboard.
- 5.4 Michael Hnatin announced that LCRMS is requesting for bids for landfill gas monitoring instrument.
- 5.5 Michael Hnatin announced that LCRMS is requesting bids for HDPE and PVC pipe.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport commented on the article for permits for wind turbines that was in the Sun Gazette, saying that the mountains here would be a beautiful spot to locate them. He detailed how approximately 8 of the turbines would provide 100% of the energy for the citizens of Lycoming County.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 20, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:30 a.m.