

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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Minutes of the Meeting of May 14, 2009

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Marshall - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2009-17. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2009-17 to donate surplus equipment to Family Promise.

2.2 ADOPT RESOLUTION 2009-18. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted Resolution 2009-18 to donate surplus equipment to Independent Hose Co. #1 of Jersey Shore.

2.3 PROCLAIM EMS WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 17-23, 2009, as EMS Week in Lycoming County.

2.4 PROCLAIM SALVATION ARMY WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 11-17, 2009, as Salvation Army Week in Lycoming County.

- 2.5 APPROVE HSDF PRE-EXPENDITURE PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Human Service Development Fund (HSDF) Pre-Expenditure Plan for fiscal year 2009-10 in the amount of \$294,082.
- 2.6 APPROVE PSA WITH LARSON DESIGN GROUP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the professional service agreement with Larson Design Group for Schematic Design and Development for EOC Expansion to prepare for the bidding process in the amount of \$83,850.
- 2.7 APPROVE PSA WITH AIR MANAGEMENT TECHNOLOGIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Air Management Technologies, Inc. for Quarterly Inspections of the 2 Liebert Units at the County 911 Center in the amount of \$1,000 year.
- 2.8 AWARD CONTRACT TO EASTERN INDUSTRIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Eastern Industries in the amount of \$1,946,106.75 for construction of the Susquehanna Riverwalk Project subject to review and approval by Solicitor.
- 2.9 APPROVE LEASE FOR PRINTERS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved lease agreement for printers for the Treasurer's Office in the total amount of \$371.25/year.
- 2.10 APPROVE INVOICE FROM VERAMARK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Veramark in the amount of \$930.

Mrs. Burke recessed the Commissioners' Meeting at 10:08 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 PRISON - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Brandy L. Romano as part-time replacement custodial worker - Pay grade 1 - \$8.68/hour effective 5/18/09, not to exceed 1,000 hours annually; and Prison - Patricia A. Hickok as part time replacement Female Correctional Officer I - COI - \$11.63/hour effective 5/17/09, not to exceed 1,000 hours annually.
- 3.3 RMS - A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the reclassification of Robert L. Vollmer, Sr. as full time Equipment Operator - Pay grade 6 - \$20.34/hour effective 5/17/09; and

RMS - reclassification of Ricky A. Dyer. as full time Equipment Operator - Pay grade 6 - \$20.34/hour effective 5/17/09.

3.4 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Salary Board at 10:10 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:10 a.m.

4.2 APPROVE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate exemption: 71-12-862 BLaST Intermediate Unit 17.

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned adjourned the Board of Assessment Appeals at 10:10 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:10 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Kurt Hausammann introduced the following new employee: Mary Stark - PCD.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 19, 2009.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:12 a.m.