

Commissioners:
REBECCA A. BURKE
Chairperson
ERNEST P. LARSON
Vice-Chairman
JEFF C. WHEELAND
Secretary



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WILLIAMSPORT PA 17701

FRED F. MARTY
Chief Clerk
Director of Administration

THOMAS C. MARSHALL
Solicitor

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**Minutes of the Meeting of
May 13, 2010**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Assistant Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2010-15. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution 2010-15 declaring timber as surplus.

2.2 APPROVE SUB AGREEMENT WITH HABITAT FOR HUMANITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient agreement with Habitat for Humanity for \$25,000 from Act 137 funds.

2.3 APPROVE PSA WITH EMERGE PUBLIC SAFETY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Emerge Public Safety not to exceed \$4,680.

2.4 APPROVE PSA WITH MED MEDIA, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Med Media, Inc. for the LTS EMS Council.

- 2.5 APPROVE PSA WITH SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Simplex Grinnell, not to exceed \$4,605.55.
- 2.6 APPROVE SELECTION OF GEOSYSTEMS CONSULTANTS, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved selection of Geosystems Consultants Inc. as subcontractor to Cummings & Smith in the amount of \$14,425.
- 2.7 APPROVE PSA WITH LARSON DESIGN GROUP, INC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Larson Design Group, Inc. (Lycoming County Engineer) to prepare the Lycoming County Comprehensive Transportation Plan in the amount not to exceed \$80,000.
- 2.8 APPROVE NFWF GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved NFWF small watersheds grant application in the amount of \$199,598.90.
- 2.9 APPROVE MOU WITH BOROUGH OF SOUTH WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved memorandum of understanding with the Borough of South Williamsport for zoning services through June 30, 2010.
- 2.10 APPROVE PAYMENT TO MARYBETH WURSTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved payment to Marybeth Wurster in the amount of \$475 for sign language interpreter services.
- 2.11 APPROVE PAYMENT TO THE WARNER AGENCY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved payment to the Warner Agency in the amount of \$785 for detective services.
- 2.12 APPROVE INVOICE FROM LEHIGH VALLEY HEALTH NETWORK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Lehigh Valley Health Network in the amount of \$48.32 for diagnostic testing for the Coroner's office.

Mrs. Burke recessed the Commissioners' Meeting at 10:12 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

- 4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mrs. Burke convened the Board of Assessment Appeals at 10:12 a.m.

- 4.2 APPROVE CLEAN AND GREEN REFUNDS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Clean & Green refunds:
- | | | |
|-------------------------|-----------------------|-------------|
| 07-392-134 & 07-392-144 | Richard & Helen Barto | \$37.00. |
| 67-023-400.A | PenAllen Co | \$3,261.19. |
- 4.3 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the real estate exemptions:
- | | |
|----------------|---------------------------------|
| 26-015-917-999 | St Ann Catholic Church. |
| 44-316160 | Kedron United Methodist Church. |
- 4.4 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Board of Assessment Appeals at 10:13 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:13 a.m.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 Michele McDermott announced that the County of Lycoming is requesting bids for food products.
- 5.2 Michele McDermott announced that the County of Lycoming is requesting bids for sale of timber.
- 5.3 Michele McDermott announced that the County of Lycoming is requesting bids for a no-till seeder for Conservation District.
- 5.4 Jason Yorks announced that LCRMS is requesting proposals for #11 corrugated cardboard.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport was told that CFL light bulbs could be included in household trash, but he feels that these should not be buried in the landfill. He also spoke about putting in crosswalks around certain schools. He went to the City and to the School District about them, and feels they are just passing the buck. He feels money is being wasted on the same studies for the same areas, and still the issue is not being addressed. Lastly, Mr. Miller said that "Tuesday is election day. If you don't register and vote, please shut up."

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 18, 2010.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:17 a.m.