

COMMISSIONERS

REBECCA A. BURKE
Chairperson

ERNEST P. LARSON
Vice-Chairman

JEFF C. WHEELAND
Secretary



FRED F. MARTY
Chief Clerk
Director of Administration

E. EUGENE YAW
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
May 1, 2008**

Commissioner Burke - Present
Commissioner Larson - Present
Commissioner Wheeland - Present

Solicitor Yaw - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mrs. Burke convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mrs. Burke opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM LAW DAY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 1, 2008, as Law Day in Lycoming County.

2.2 PROCLAIM SALVATION ARMY WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 12-18, 2008, as Salvation Army Week.

2.3 PROCLAIM CORRECTION EMPLOYEES WEEK. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), proclaimed May 4-10, 2008, as Corrections Employee Week.

2.4 APPROVE AGREEMENT WITH AIR MANAGEMENT TECHNOLOGIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional services agreement with Air Management Technologies not to exceed \$1,500.

- 2.5 APPROVE INTERMEDIATE PUNISHMENT SENTANCING AUTHORIZATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Intermediate Punishment Sentencing Authorization for PCCD.
- 2.6 ADOPT RESOLUTION 2008-16. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved the Resolution 2008-16 for authorized signatures for electronic transfer authorization.
- 2.7 APPROVE ELECTRONIC SUBMISSION FOR HIGHWAY SAFETY GRANT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement for electronic submission of Highway Safety Grant to the Department of Transportation.
- 2.8 ADOPT RESOLUTION 2008-17. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adopted resolution for electronic submission of highway safety grant to the Department of Transportation.
- 2.9 APPROVE AGREEMENT WITH TRANE. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Trane for Executive Plaza and the Courthouse for maintenance of HVAC systems for \$4,185.00 per year for the next three years.
- 2.10 APPROVE AGREEMENT WITH RCC CONSULTANTS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved agreement with RCC Consultants for FCC frequency work in the amount of \$4,350.
- 2.11 APPROVE AMENDMENT 2 TO STORM WATER MANAGEMENT PLAN. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment 2 to storm water management plan grant with DEP.
- 2.12 APPROVE GRANT AGREEMENT WITH DEP. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved DEP Grant Agreement for Environmental Stewardship & Watershed Protection Grant Program.
- 2.13 APPROVE GROWING GREENER GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved Growing Greener Grant Application for Trout Run Stream Restoration Project.
- 2.14 APPROVE SUB CONTRACT WITH HABITAT FOR HUMANITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved subrecipient contract with Greater Lycoming Habitat for Humanity Housing and Redevelopment Assistance Program for Brownfields for Housing 2006 in the amount of \$200,000.

2.15 APPROVE AGREEMENT WITH SMITH RADIO LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Smith Radio LLC in the amount not to exceed \$8,828.00.

2.16 AWARD CONTRACT TO RECYCLING EQUIPMENT CORPORATION. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), awarded contract to Recycling Equipment Corporation for conveyor belting materials and supplies in the amount \$8,911.32.

2.17 APPROVE AMENDMENT 2 WITH FAIRWAY LABORATORIES LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 2 concerning the storm water analytical service contract with Fairway Laboratories, Inc.

2.18 APPROVE AMENDMENT 2 WITH FAIRWAY LABORATORIES LLC. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 2 concerning weekly leachate analytical service contract with Fairway Laboratories, Inc.

2.19 APPROVE AMENDMENT 2 WITH SEEWALD LABORATORIES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved amendment number 2 concerning potable water analytical service contract with Seewald Laboratories, Inc.

2.20 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved TDA Changes at RMS effective May 4, 2008.

- Reclassify two existing grade 7 positions--Landfill Supervisor and Earth Moving Supervisor--to become two new grade 6 positions as Equipment Operators
- Reclassify two existing grade 6A positions--Equipment Operator and Equipment Operator Special Projects Coordinator--to become two new grade 7 positions as Operations Supervisor and Assistant Operations Supervisor, respectively.
- Eliminate one existing grade 6 Equipment Operator position,
- Reclassify one existing grade 6 position--Gas Technician--to become a new grade 7 position as Gas/Leachate Field Supervisor.
- Convert one existing grade 6 Part-Time Gas Technician position to a Full-Time Gas Technician at the same grade (6).

2.21 APPROVE INVOICE FROM SIMPLEX GRINNELL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice from Simplex Grinnell in the amount of \$241 for Register & Recorder's Office.

2.22 APPROVE AGREEMENT WITH FORENSIC PATHOLOGY ASSOCIATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Forensic Pathology Associates Inc. in the amount of \$350/hour.

2.23 APPROVE AGREEMENT WITH PAULA J. SINGER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved professional service agreement with Paula J. Singer.

2.24 APPROVE AGREEMENT WITH MCTISH, KUNKEL & ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), approved invoice in the amount of \$693.12 from McTish, Kunkel & Associates for surveying services and testimony provided for the District Attorney's office.

Mrs. Burke recessed the Commissioners' Meeting at 10:29 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PCD - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Frances W. Jones reclassification to full time GIS/Data Systems Supervisor - Pay grade 10 - \$44,207.50/annually effective 5/04/08.

3.3 CONSERVATION DISTRICT - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Curtis M. Swanger as full time replacement Soil Conservation Technician - Pay grade 7 - \$29,678.49/annually effective 5/12/08.

3.4 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Craig S. Mitcheltree as full time replacement Maintenance II/Electrical Pay grade 4 - \$11.73/hour effective 5/12/08.

3.5 RMS - A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), approved Marnie A. Hecknauer full time to part time Clerk III /Weighmaster - Pay grade 4 - \$12.6888803/hour effective 5/18/08, not to exceed 1,000 hours annually.

3.6 RMS - A motion by Mrs Rogers and seconded by Mr. Wheeland and passed (4-0), approved Robert L. Vollmer, Sr. as full time Equipment Operator - Pay grade 7 - \$21.72/hour effective 5/4/08.

RMS - Ricky A. Dyer as full time Equipment Operator - Pay grade 7 - \$21.72/hour effective 5/4/08.

RMS - Justin E. Betzer as full time Gas Technician - Pay grade 6 - \$14.208345/hour effective 5/4/08.

RMS - Randy L. Sandstrom as full time Operations Supervisor - Pay grade 7 - \$15.65/hour effective 5/4/08.

RMS - Gary T. Staggert as full time Gas/Leachate Field Supervisor - Pay grade 6 - \$17.10/hour effective 5/4/08.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Wheeland and passed (4-0), adjourned the Salary Board at 10:12 a.m.

Mrs. Burke reconvened the Commissioners' Meeting at 10:32 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners recognized Jocelyn (Lyn) Hartley upon her retirement.

Judge Grey commented positively on her service.

Ms. Hartley said she would miss everyone.

6.0 PUBLIC COMMENT. Mrs. Burke opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mrs. Burke announced the next regularly scheduled meeting as a work session on Tuesday, May 13, 2008.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (3-0), adjourned the Commissioners' Meeting at 10:33 a.m.